

Republic of the Philippines
PEOPLE'S TELEVISION NETWORK, INC.
Broadcast Complex, Visayas Avenue, Diliman, Quezon City
BAC Secretariat/Project Management Office, 3rd Floor, PTNI Broadcast Complex,
Visayas Avenue, Diliman, Quezon City

MINUTES OF THE PRE-BID CONFERENCE
BIDS AND AWARDS COMMITTEE

12 July 2019, Friday, 10:00 A.M.

Provision of International TV News Service

ITB No. 2019-0005

ABC - Php 1,500,000.00

Present were

BAC Members

- | | | |
|--------------------------|---|-------------|
| 1) Maria Angela C. Gatan | - | Chairperson |
| 2) Nestor A. Racelis | | |
| 3) Regina T. Celestre | | |
| 4) Elenita L. Directo | | |
| 5) Felomena T. Arroyo | | |

Technical Working Group (TWG)

- 1) Darius L. Dela Cruz
- 2) Cyril F. Collao
- 3) Lyndon B. Valderama
- 4) Angelito R. Salazar
- 5) John Jonathan Diamante

Project Management Office (PMO)

- 1) Majorie S. Clavio
- 2) James Gerald C. Dumbrique

Secretariat

- 1) Claress V. Montojo
- 2) Joko J. Pinlac
- 3) Virgel C. Naypa
- 4) Joed R. Vendil

1) **Observer**

Agence France-Presse - Joshua Melvin
Associated Press - Rosa Cheung

SUMMARY OF DISCUSSIONS

1. After a short prayer led by Ms. Regine Celestre, Chairperson, Ms. Maria Angela C. Gatan, called the meeting to order at exactly 10:00 A.M.
2. With the presence of all BAC Members, BAC Secretariat member, Mr. Joko Pinlac certified that there is a quorum to conduct the Pre-Bid Conference and made a roll call of everyone present in the meeting.
3. The pre-bid conference for the **Provision of International TV News Service** is in order to clarify matters the Network, to get informed regarding the details of the project and other requirements for the bidders to be able to submit a complete set of bid documents on the day of the bid opening.
4. Ms. Gatan reminded to check the Preparation and Sealing of Bids in the Bidding Documents to make sure that all documents are in order and in accordance with what suits the bid documents. If there would be changes to be implemented or if bid documents will have to be revised, a bid bulletin shall be issued.
5. The bidders were also informed on the timeline of procurement for this project:

Bidder's submission of queries - July 12 - July 16, 2019
Last day for answering queries - July 19, 2019
Posting of Bid Bulletin - July 19, 2019
Bid Opening - July 29, 2019 (10:00 AM)

6.

BIDDER'S QUESTION	PTNI RESPONSE
So from the time that the contract is awarded, by when the service should start?	15 days upon signing of NTP
As a foreign bidder, there are some documents that we should obtain from my country of origin right?	As stated in the Section 8.5.2 of the Revised Implementing Rules and Regulations of RA 9184 "8.5.2 All bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class "A" eligibility documents under Sections 23.1(a) and 24.1(a): a) Registration Certificate; b) Mayor's/Business Permit or its

	<p>Equivalent Document;</p> <p>c) Tax Clearance;</p> <p>d) Philippine Contractors Accreditation Board (PCAB) license and registration; and</p> <p>e) Audited Financial Statements.</p> <p>For Foreign Bidders, the foregoing documents may be substituted by the appropriate equivalent documents in English, if any, issued by the country of the bidder concerned. Otherwise, it must be accompanied by a translation of the documents in English issued by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines.</p> <p>These documents shall be accompanied by a Sworn Statement in a form prescribed by the GPPB stating that the documents submitted are complete and authentic copies of the original, and all statements and information provided therein are true and correct. Upon receipt of the said documents, the PhilGEPS shall process the same in accordance with the guidelines on the Government of the Philippines – Official Merchants Registry (GoP-OMR)."</p>
And there are also some forms that needs to be notarized, do we need to notarize those document from the lawyer here or from my country	Preferably, Yes
Do I need to have the name, logo, or any information about our company on the envelope or we can submit a plain envelope.	It doesn't matter with us, we don't have any specified templates for the envelopes, only on the forms inside.
But do we need to specify the envelope like, this is the Technical Component, Financial Component, Original, Copy No. 2 like that?	Yes! It would be better. You can specify the envelopes.
For the Bid Security, do I need to submit it myself or my representatives and can me, he/she pay in cash?	Yes, and we will issue the official receipt.
May I ask what are those documents that needs to be notarize,	Yes
Is Section IX. Foreign-Assisted Project relevant to this project.	No. It is just there in case the funding source is from the foreign Institutions.
In the Financial component we need to put our Bid Amount in peso? And in case we've been awarded the invoice need to be in peso?	Yes, we are not allowing any supplier to bid in the contract in foreign amount.
Did you keep the performance security until the end of the contract?	It is usually kept until the end of the contract.
When we submitted our SLCC and the ongoing contracts, do we need to include the copy of contracts as well or just the dates	We need the photocopy of the contract.

and all the information?	
SLCC, you mean other similar contract of us, which is already enact or enforce? And It is not really a statement but you need to see the copy of that similar contract?	Yes
Contracts from here or anywhere?	Preferably, if you have relations with other networks. Don't worry we'll keep the document confidential.
May we request a Word format for the bidding forms?	Yes, we will send you a copy of the forms in words.

7. It was also mentioned that the SEA Games 2019 shall be included in the content of the news service.
8. The representatives were requested to send their queries in writing and send them to the official email address of the BAC, ptnibac2015@gmail.com.
9. There being no other matters to be discussed, the pre-bid conference was adjourned at 12NN.

Prepared by:


JOKO J. PINLAC
BAC Secretariat

Attested by:


MARIA ANGELA C. GATAN
Chairperson, Bids and Awards Committee



NESTOR A. RACELIS
Vice-Chairperson



REGINA T. CELESTRE
Member



ELENITA L. DIRECTO
Member



FELOMENA T. ARROYO
Member