**Republic of the Philippines**
**PEOPLE'S TELEVISION NETWORK, INC.**
*PTNI Broadcast Complex, Visayas Avenue, Diliman, Quezon City*
*3453-7439 \ http://ptni.gov.ph/procurement/ \ ptnibac2015@gmail.com*

**MINUTES OF THE PRE-BID CONFERENCE**
7 February 2020, Friday, 10:00 AM

Design and Build of People's Television Network, Inc. Marawi Regional Center – A Two (2) Storey Studio/Transmitter Building with Roof deck and 80-Feet Bipod Antenna Tower
**ITB NO. 2020-0003**

*Present were*

**BAC Members**
1) Maria Angela C. Gatan - Chairperson
2) Nestor A. Racelis
3) Regina T. Celestre
4) Elenita L. Directo
5) Felomena T. Arroyo

**Technical Working Group (TWG)**
1) Darius L. Dela Cruz
2) Hilario B. Maltu
3) Lyndon B. Valderama
4) Angelito R. Salazar
5) John Jonathan B. Diamante

**Secretariat**
1) Claress V. Montojo
2) Joko J. Pinlac
3) Virgel C. Naypa
4) Joed R. Vendil

**Project Management Office (PMO)**
1) Marjorie S. Clavio
2) James Gerald C. Dumbrique
3) Joy C. Quinton

**End-User**
1) Gerardo R. Tocol
2) Justine De Leon

**Observer**
1) Romulo Garcia – Tri-Ex Tower
2) Grace M. Villanueva – RD Mandanas Construction

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The Pre-bid Conference for Design and Build of People's Television Network, Inc. Marawi Regional Center – A Two (2) Storey Studio/Transmitter Building with Roof deck and 80-Feet Bipod Antenna Tower or ITB No. 2020-000, held at BAC Secretariat/Project Management Office, 3rd Floor, was called to order at 10:11 AM of 7 February 2020, and was presided by Chairman Gatan.

1. Business Matters
   - Presentation of the procurement schedule
     - Bidder's submission of queries - February 8-10, 2020
     - Last day for answering queries - February 12, 2020
     - Bid Opening - March 12, 2020 (10:00 AM)
   - Mr. Darius Dela Cruz presented the Bidding Documents. He elaborated some provisions such as:
     - Invitation to Bid
       - Approved Budget for the Contract: Twenty Nine Million Five Hundred Thousand Pesos (Php 29,500,000.00)
       - Completion of project: within Two Hundred Forty (240) Calendar Days from the receipt of Notice to Proceed
     - Instruction to Bidders
       - The committee reminded the prospective bidders to carefully read and follow the instruction written this section.

- Bid Data Sheet (BDS)
  - Presented the similar contract which will refer to Design and Build of a 2-storey with roof deck commercial building and broadcast antenna tower.
  - They reminded the bidder must have an experience of having a SLCC that is similar to this project, equivalent to at least fifty percent (50%) of the ABC.
  - Additional document to be included in Technical Component such as, PhilGEPS platinum certificate and Secretary Certificate or Special Power of Attorney attach on Omnibus Sworn Statement.
  - Required PCAB license.

- Special Conditions of Contract (SCC)
  - Intended completion date is Two Hundred Forty (240) calendar days from the receipt of notice to proceed.
  - The site is located at Capitol Complex, Brgy. Buadi Sacayo, Marawi City, Lanao Del Sur.
  - Define the "works" of this project.
  - Required minimum key personnel.
  - Define the site investigation report needs to perform.

- Scope of Works
  - Instructed the prospective bidders to read the Bidder/Contractors eligibility requirements under General Instructions.
  - Presented some general scope provision of the project.
  - Presented the site pictures and conceptual plans.

- Bidding Forms
  - The Committee reminded bidders to follow the prescribed bidding forms and follow the instruction on how to fill it up to avoid disqualification.

Noted comments/reactions from the Representatives and bidders:

| COMMENTS | RESPONSE DURING PRE-BID |
|---|---|
| With regards to the design and drawing, do we need to submit the detailed or conceptual only during bid opening? | Response will be posted through bid bulletin. |
| In Bill of Quantities (BOQ) where are we going to insert Mechanical works, Electrical works and etc.? Can we modify the given BOQ format? | Response will be posted through bid bulletin. |
| Is this only design and construct? | Design and Build. |
| Is there detailed information of bipod? | Please see page 91. Under Structural Design Works.<br><br>Those are just minimum requirements for the Bipod Antenna Tower. Other details will be provided by the winning bidder for approval of procuring entity. |
| May we request the diameter of antenna and the elevation of antenna from the 80ft? | We will issue additional information through bid bulletin. |
| Can we assume that the soil bearing capacity is normal or 3000 PSF? | Response will be posted through bid bulletin. |
| With regards to the processing of permits, will the procuring entity assist the winning bidder? | Yes, the procuring entity will provide necessary documents or property requirements for this project. |
| With regards to SLCC, you required design and Build of a 2-storey with roof deck commercial building and broadcast antenna tower<br><br>Will you allow a contract of whichever of the two (Commercial Building or Antenna Tower) has a higher cost as long as it will meet at least 50% of the ABC? | Yes |

The representatives were requested to send their queries in writing and send them to the official email address of the BAC, ptnibac2015@gmail.com.

There being no other matters, the pre-bid conference was adjourned at 10:55 AM.

Prepared by:

**JOKO J. PINLAC**
BAC Secretariat

Attested by:

**MARIA ANGELA C. GATAN**
Chairman

**NESTOR A. RACELIS**
Member

**REGINA T. CELESTRE**
Member

**ELENITA L. DIRECTO**
Member

**FELOMENA T. ARROYO**
Member