Republic of the Philippines
PEOPLE'S TELEVISION NETWORK, INC.
PTNI Broadcast Complex, Visayas Avenue, Diliman, Quezon City
3453-7439 \ http://ptni.gov.ph/procurement/ \ ptnibac2015@gmail.com

MINUTES OF THE PRE-BID CONFERENCE
19 February 2020, Wednesday, 10:00 AM

Supply, Delivery, Installation, Integration, Testing and Commissioning of Seven Hundred Fifty (750) kVA Three Phase Distribution Transformer System And Its Accessories for the Mindanao Media Hub of the People`s Television Network, Inc.
ITB NO. 2020-0006

Present were

BAC Members
1) Nestor A. Racelis – Vice Chairperson
2) Regine T. Celestre
3) Felomena T. Arroyo

Technical Working Group (TWG)
1) Darius L. Dela Cruz
2) Hilario B. Maltu
3) Lyndon B. Valderama
4) Angelito R. Salazar

Secretariat
1) Claress V. Montojo
2) Joko J. Pinlac
3) Virgel C. Naypa

Project Management Office (PMO)
1) Marjorie S. Clavio
2) Dennis A. Dela Cruz
3) James Gerald C. Dumbrique
4) Joy C. Quinton
5) Wesley A. Dahili

End-User
1) Justine De Leon

Observer
1) Mia L. Lusuegro – Technozone Corporation
2) Jovanie Beronio – Danitech Power System, Inc.
3) Rey Dato-on - First Philec Inc.
4) Nathaniel Anonat – First Philec Inc.
5) Samie Sandoval – iPower
6) James Mosquera – Pesin
7) Darang Nelson - Kempal Construction
8) Grace Litao – Kempal Construction
9) Kristian Ken Samonte – Kempal Construction

The Pre-bid Conference for Supply, Delivery, Installation, Integration, Testing and Commissioning of Seven Hundred Fifty (750) kVA Three Phase Distribution Transformer System And Its Accessories for the Mindanao Media Hub of the People`s Television Network, Inc. or ITB No. 2020-0006, held at BAC Secretariat/Project Management Office, 3rd Floor, was called to order at 10:24 AM of 19 February 2020, and was presided by Vice Chairman Racelis.

1. Business Matters
   - Presentation of the procurement schedule
     - Bidder's submission of queries - February 19-21, 2020
     - Last day for answering queries - February 23, 2020
     - Bid Opening - March 9, 2020 (10:00 AM)
   - Mr. Darius Dela Cruz presented the Bidding Documents. He elaborated some provisions such as:
     - Invitation to Bid

- Approved Budget for the Contract: One Million Nine Hundred Thousand Pesos (Php 1,900,000.00)
- Completion of project: within Sixty (60) Calendar Days from the receipt of Notice to Proceed
- Bidders should have completed, within Three (3) years from the date of submission and receipt of bids, a contract similar to the project.

➢ Bidding Forms
- The Committee reminded bidders to follow the prescribed bidding forms and follow the instruction on how to fill it up to avoid disqualification.

Noted comments/reactions from the Representatives and bidders:

COMMENTS	RESPONSE DURING PRE-BID
In Technical Specification, item no. 1 What kVA Ratings do you really require, 250kVA or 300kVA?	Response will be posted through bid bulletin.
In Technical Specification, item no. 1 It is written there that your required "Three phase" does it mean "3 phase for every 300kVA"	Response will be posted through bid bulletin.
In Technical Specification, item no. 1 What do you mean by "loop feed" is it like conferment type or distribution type? Can you please evaluate it?	Response will be posted through bid bulletin.
Can you provide design and drawing of the unit?	Yes.
With regards on Technical Specification, item no. 1 Can we propose both pad mounted and pole mounted?	Response will be posted through bid bulletin.
Just to clarify on the previous question, I think that the R.A 9184 strictly prohibits alternate offer, so I suggest that we need to be specific for the items required.	This is duly noted.
With regards to the mounting, The observer explained that pad mounting is favorable in financial side while pole mounting is favorable in time or work.	Thank you, this is duly noted
With regards to the completion of project, Can you extend the completion of project to 120 calendar days, giving other supplier who imports product from other countries.	We also have schedule that needs to comply, so we cannot grant your request

With regards to kVA ratings, May I suggest the standard size of transformer which is 250kVA since it is readily available in the market unlike 300kVA that is out of the standard range and it will made to order which will consume time.	This is duly noted.
The Committee ask what is next standard size after 250kVA	The next standard size is 333kVA.
With regards to winding materials, Would you consider aluminum to aluminum winding?	Response will be posted through bid bulletin.
With regards to NEA accreditation, We have reach their office but no one could give answer on how and if they really accredits the supplier or distributor of transformers. Do they really gives accreditation on such particular suppliers?	Response will be posted through bid bulletin.
With regards to Legal/Government Permit and Clearances Can you please give us the breakdown of what permits and clearances we need to submit, is it different on the standard requirements of RA9184?	Response will be posted through bid bulletin.
What do you mean on "the bidder must be an authorized supplier and installer of distribution transformer in the PH and must submit a certification as proof"?	Response will be posted through bid bulletin.
Since we are a local manufacturer, we will just provide manufacture certificate that this brand is manufactured by us right?	Response will be posted through bid bulletin.
With regards to track record certificate, Is it the track record of our projects or the certificate from our clients? Can you elaborate?	Those are the same documents in the PhilGEPS Certificate of Registrartion
With regards to track record certificate, How many certificates you need? Can we only submit one certificate or more?	At least one.
May I clarify the satisfactory certificate, is it rated or just a certificate?	No, just a certificate of acceptance
With regards to SLCC, Is it okay that our similar contract is declared in dollars?	Yes, to be convert on the day of acquisition

Do we have site inspection? When is it? How many days?	Yes, we will post the schedule through bid bulletin
Do we need to attach the certificate of site inspection on our bid?	Yes.
Can you send us a checklist of all requirements, for our reference to avoid disqualification?	Sure.
Can you send us the site picture for our reference?	Response will be posted through bid bulletin.
What is the general scope of this project? Because I observed that the requirement is too broad.	Response will be posted through bid bulletin.
How far is the pole from the electrical?	Response will be posted through bid bulletin.
Can you provide single line diagram?	Yes.
With regards to "cables and accessories" Can you please give us the detail requirement of cables?	Sure.
In incidental services, Do operations and maintenance manuals need to be submitted during submission of bids or after the notice of award?	As we did not include any of those additional services in the Schedule of Requirements, please disregard it.
May I clarify; you are requiring a Registered Electrical Engineer and Customer Service Personnel with Curriculum Vitae each?	Yes.
Do you require service center in Mindanao?	No, just provide on-call service.
Will you extend the submission of queries after the site inspection?	Yes.
What us the meaning of "non submission of the items below will result to dis qualification"	Response will be posted through bid bulletin.
Is there no format of bill of materials?	Yes, there is no format, just make sure you include all important requirements.
May I just clarify that the primary of Davao Lights is only 13.2kV while the requirements is Primary 13.8kV	This is duly noted.

The representatives were requested to send their queries in writing and send them to the official email address of the BAC, ptnibac2015@gmail.com.

There being no other matters, the pre-bid conference was adjourned at 11:48 AM.

Prepared by:

JOKO I. PINLAC
BAC Secretariat

Attested by:

NESTOR A. RACELIS
Member

REGINA T. CELESTRE
Member

FELOMENA T. ARROYO
Member