

APP-CSE 2021 FORM
ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

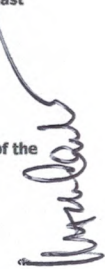
Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: _____	Agency Account Code: _____	Contact Person: _____
Region: _____	Organization Type: _____	Position: _____
Address: _____		E-mail: _____
		Telephone/Mobile Nos: _____



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	49	6	10	65	9,058.40	48	6	10	64	8,919.04	48	6	10	64	8,919.04	48	6	10	64	8,919.04	257.00	139.36	35815.52
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle	73	36	42	151	22,865.93	73	36	42	151	22,865.93	73	36	42	151	22,865.93	73	36	42	151	22,865.93	604.00	151.43	91463.72
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	42	38	48	128	5,578.24	42	38	48	128	5,578.24	42	38	48	128	5,578.24	42	38	48	128	5,578.24	512.00	43.58	22312.96
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	9	10	9	28	12,812.80	9	10	9	28	12,812.80	9	10	9	28	12,812.80	9	10	9	28	12,812.80	112.00	457.60	51251.20
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	13	9	9	31	1,350.98	9	9	9	27	1,176.66	13	9	9	31	1,350.98	9	9	9	27	1,176.66	116.00	43.58	5055.28
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	42	1	1	44	20,020.00	42	1	1	44	20,020.00	42	1	1	44	20,020.00	42	1	1	44	20,020.00	176.00	455.00	80080.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	30	0	1	31	977.12	8	0	0	8	252.16	25	0	0	25	788.00	5	0	0	5	157.60	69.00	31.52	2174.88
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	17	0	0	17	3,544.84	3	0	0	3	625.56	5	0	0	5	1,042.60	3	0	1	4	834.08	29.00	208.52	6047.08
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	13	2	1	16	1,339.52	2	1	1	4	334.88	2	1	1	4	334.88	2	1	2	5	418.60	29.00	83.72	2427.88
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00

Item # & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00	
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	5	5	5	15	13,595.40	5	5	5	15	13,595.40	5	5	5	15	13,595.40	5	5	5	15	13,595.40	60.00	906.36	54381.60	
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00	
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	1	0	0	1	1,508.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1508.00	1508.00	
19	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	11	0	0	11	8,744.56	1	0	0	1	794.96	1	0	0	1	794.96	1	0	0	1	794.96	14.00	794.96	11129.44	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	68	26	34	128	4,743.68	66	26	34	126	4,669.56	66	26	34	126	4,669.56	66	26	34	126	4,669.56	506.00	37.06	18752.36	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	66	29	33	128	7,587.84	62	29	33	124	7,350.72	64	29	33	126	7,469.28	62	29	33	124	7,350.72	502.00	59.28	29758.56	
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	79	30	41	150	7,159.50	75	30	41	146	6,968.58	77	30	41	148	7,064.04	75	30	41	146	6,968.58	590.00	47.73	28160.28	
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	69	12	25	106	1,276.24	49	15	22	86	1,035.44	58	12	24	94	1,131.76	49	15	21	85	1,023.40	371.00	12.04	4466.84	
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	75	31	43	149	25,413.44	73	31	41	145	24,731.20	81	31	41	153	26,095.68	73	31	41	145	24,731.20	592.00	170.56	100971.52	
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	48	31	38	117	21,226.14	48	31	36	115	20,863.30	48	31	36	115	20,863.30	48	31	36	115	20,863.30	462.00	181.42	83816.04	
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	195	134	150	479	63,764.48	193	134	150	477	63,498.24	195	134	150	479	63,764.48	193	114	130	437	58,173.44	1,872.00	133.12	249200.64	
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	155	110	136	401	55,726.97	154	110	136	400	55,588.00	155	110	136	401	55,726.97	154	90	116	360	50,029.20	1,562.00	138.97	217071.14	
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad	18	0	7	25	767.00	13	0	7	20	613.60	13	0	7	20	613.60	13	0	7	20	613.60	85.00	30.68	2607.80	
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	22	0	0	22	2,157.10	12	0	0	12	1,176.60	12	0	0	12	1,176.60	12	0	0	12	1,176.60	58.00	98.05	5686.90	
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m	roll	10	0	0	10	556.40	10	0	0	10	556.40	10	0	0	10	556.40	10	0	0	10	556.40	40.00	55.64	2225.60	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	54	1	15	70	4,950.40	16	1	13	30	2,121.60	16	1	13	30	2,121.60	15	1	12	28	1,980.16	158.00	70.72	11173.76	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	81	0	9	90	9,172.80	9	5	3	17	1,732.64	9	4	4	17	1,732.64	8	5	2	15	1,528.80	139.00	101.92	14166.88	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	152	78	87	317	27,705.80	123	77	87	287	25,083.80	127	78	87	292	25,520.80	123	77	87	287	25,083.80	1,183.00	87.40	103394.20	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	38	21	19	78	2,717.52	28	22	18	68	2,369.12	72	21	19	112	3,902.08	28	22	18	68	2,369.12	326.00	34.84	11357.84	
BATTERIES AND CELLS AND ACCESSORIES																											
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	159	57	102	318	11,543.40	124	92	67	283	10,272.90	159	57	102	318	11,543.40	124	92	67	283	10,272.90	1,202.00	36.30	43632.60	
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	127	50	60	237	4,676.01	127	50	59	236	4,656.28	127	50	59	236	4,656.28	127	50	60	237	4,676.01	946.00	19.73	18664.58	
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	70	0	0	70	6,734.00	60	0	0	60	5,772.00	60	0	0	60	5,772.00	60	0	0	60	5,772.00	250.00	96.20	24050.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	41	3	9	53	3,291.30	13	3	9	25	1,552.50	34	5	7	46	2,856.60	11	3	7	21	1,304.10	145.00	62.10	9004.50	
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	44	3	12	59	1,165.84	43	2	12	57	1,126.32	43	2	12	57	1,126.32	43	3	12	58	1,146.08	231.00	19.76	4564.56	
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	78	12	26	116	2,446.44	65	11	26	102	2,151.18	72	13	27	112	2,362.08	69	14	31	114	2,404.26	444.00	21.09	9363.96	
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	56	15	21	92	1,717.64	45	15	21	81	1,512.27	45	15	21	81	1,512.27	45	15	21	81	1,512.27	335.00	18.67	6254.45	
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	89	34	48	171	9,336.60	73	34	48	155	8,463.00	76	34	48	158	8,626.80	74	34	48	156	8,517.60	640.00	54.60	34944.00	
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	53	12	23	88	9,380.80	42	12	23	77	8,208.20	42	12	23	77	8,208.20	42	12	23	77	8,208.20	319.00	106.60	34005.40	
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	53	12	21	86	1,717.42	42	10	22	74	1,477.78	42	10	21	73	1,457.81	41	10	22	73	1,457.81	306.00	19.97	6110.82	
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	79	10	18	107	1,079.63	63	10	18	91	918.19	66	10	18	94	948.46	63	10	18	91	918.19	383.00	10.09	3864.47	
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	49	10	17	76	1,517.72	38	10	17	65	1,298.05	38	10	17	65	1,298.05	38	10	17	65	1,298.05	271.00	19.97	5411.87	
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	20	6	5	31	1,805.44	13	4	4	21	1,223.04	13	4	4	21	1,223.04	13	4	4	21	1,223.04	94.00	58.24	5474.56	
HEATING AND VENTILATION AND AIR CIRCULATION																											
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	15	0	0	15	16,645.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	1109.68	16645.20	
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00	
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	28	1	6	35	29,990.10	0	0	0	0	0.00	4	0	0	4	3,427.44	0	0	0	0	0.00	39.00	856.86	33417.54	
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	0	0	3	3	2,024.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	674.96	2024.88	
MEDICAL THERMOMETERS AND ACCESSORIES																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
52	41112224-TG-T01	THERMOGUN	piece	26	0	0	26	79,768.00	0	0	2	2	6,136.00	1	0	0	1	3,068.00	0	0	0	0	0.00	29.00	3068.00	88972.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece	20	0	0	20	4,116.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	205.82	4116.40	
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece	78	0	5	83	6,819.28	57	0	5	62	5,093.92	63	0	5	68	5,586.88	55	0	5	60	4,929.60	273.00	82.16	22429.68	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	70	1	3	74	1,308.32	4	0	0	4	70.72	15	0	0	15	265.20	2	0	0	2	35.36	95.00	17.68	1679.60	
CLEANING EQUIPMENT AND SUPPLIES																											
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	37	12	19	68	6,134.96	37	12	19	68	6,134.96	37	12	19	68	6,134.96	37	12	18	67	6,044.74	271.00	90.22	24449.62	
57	47131604-BR-S01	BROOM, soft (lambo)	piece	24	0	0	24	3,269.76	19	0	0	19	2,586.56	21	0	0	21	2,861.04	18	0	0	18	2,452.32	82.00	136.24	11171.68	
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	16	0	0	16	291.20	15	0	0	15	273.00	15	0	0	15	273.00	15	0	0	15	273.00	61.00	18.20	1110.20	
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	16	1	1	18	748.80	16	1	1	18	748.80	16	1	1	18	748.80	16	1	1	18	748.80	72.00	41.60	2995.20	
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	15	0	0	15	358.80	15	0	0	15	358.80	15	0	0	15	358.80	15	0	0	15	358.80	60.00	23.92	1435.20	
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9.03	0.00	
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	40	5	5	50	1,871.50	40	5	5	50	1,871.50	40	5	5	50	1,871.50	40	5	5	50	1,871.50	200.00	37.43	7486.00	
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	48	16	20	84	10,832.64	48	16	20	84	10,832.64	48	16	20	84	10,832.64	48	16	20	84	10,832.64	336.00	128.96	43330.56	
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	22	0	0	22	546.26	1	0	0	1	24.83	19	0	0	19	471.77	0	0	0	0	0.00	42.00	24.83	1042.86	
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00	
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	51	28	32	111	11,428.56	48	28	32	108	11,119.68	51	28	32	111	11,428.56	48	28	32	108	11,119.68	438.00	102.96	45096.48	
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	5	0	0	5	1,548.80	0	0	0	0	0.00	5	0	0	5	1,548.80	0	0	0	0	0.00	10.00	309.76	3097.60	
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	21	0	0	21	2,426.13	19	0	0	19	2,195.07	21	0	0	21	2,426.13	19	0	0	19	2,195.07	80.00	115.53	9242.40	
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	17	0	0	17	38,896.00	15	0	0	15	34,320.00	16	0	0	16	36,608.00	15	0	0	15	34,320.00	63.00	2288.00	144144.00	
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	18	0	0	18	2,620.80	17	0	0	17	2,475.20	17	0	0	17	2,475.20	17	0	0	17	2,475.20	69.00	145.60	10046.40	
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	18	0	0	18	2,227.68	17	0	0	17	2,103.92	17	0	0	17	2,103.92	17	0	0	17	2,103.92	69.00	123.76	8539.44	
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	50	5	5	60	3,229.20	44	5	5	54	2,906.28	46	5	5	56	3,013.92	44	5	5	54	2,906.28	224.00	53.82	12055.68	
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	11	0	0	11	1,178.32	7	0	0	7	749.84	9	0	0	9	964.08	7	0	0	7	749.84	34.00	107.12	3642.08	
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	64	23	25	112	15,084.16	63	23	25	111	14,949.48	64	23	25	112	15,084.16	63	23	25	111	14,949.48	446.00	134.68	60067.28	
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	50	0	13	63	1,761.48	18	0	0	18	503.28	30	0	0	30	838.80	18	0	0	18	503.28	129.00	27.96	3606.84	
PERSONAL PROTECTIVE EQUIPMENT																											
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece	366	10	10	386	441,584.00	12	11	11	34	38,896.00	16	10	10	36	41,184.00	12	11	11	34	38,896.00	490.00	1144.00	560560.00	
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece	494	456	427	1377	171,849.60	416	458	416	1290	160,992.00	439	466	417	1322	164,985.60	416	458	416	1290	160,992.00	5,279.00	124.80	658819.20	
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece	230	37	37	304	47,424.00	207	35	35	277	43,212.00	222	35	35	292	45,552.00	207	35	35	277	43,212.00	1,150.00	156.00	179400.00	
79	42131601-PA-A01	Polyethylene Apron (50g)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15.08	0.00	
80	42131702-SG-01	SURGICAL GOWN	piece	125	75	75	275	82,368.00	125	75	75	275	82,368.00	125	75	75	275	82,368.00	125	75	75	275	82,368.00	1,100.00	299.52	329472.00	
81	42131711-HC-H01	HEAD COVER, disposable	piece	192	192	192	576	1,497.60	192	192	192	576	1,497.60	192	192	192	576	1,497.60	192	192	192	576	1,497.60	2,304.00	2.60	5990.40	
82	42131609-SC-S01	SHOE COVER, disposable	pair	530	180	180	890	7,404.80	530	180	180	890	7,404.80	530	180	180	890	7,404.80	530	180	180	890	7,404.80	3,560.00	8.32	29619.20	
83	42132203-MG-G01	NITRILE GLOVES	piece	460	260	260	980	3,008.60	460	260	260	980	3,008.60	460	260	260	980	3,008.60	460	260	260	980	3,008.60	3,920.00	3.07	12034.40	
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece	510	310	310	1130	5,672.60	510	310	310	1130	5,672.60	510	310	310	1130	5,672.60	510	310	310	1130	5,672.60	4,520.00	5.02	22690.40	
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece	15118	9718	9718	34554	485,138.16	14818	9718	9718	34254	480,926.16	15118	9718	9718	34554	485,138.16	14818	9718	9718	34254	480,926.16	137,616.00	14.04	1932128.64	
86	46182008-KN-M01	KN95 FACE MASK	piece	502	196	196	894	92,976.00	502	196	196	894	92,976.00	502	196	196	894	92,976.00	502	196	196	894	92,976.00	3,576.00	104.00	371904.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											

L. Steward

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
87	43211507-DSK001	MITHI DESKTOP, basic	unit	58	0	0	58	1,438,028.80	0	0	0	0	0.00	8	0	0	8	198,348.80	0	0	0	0	0.00	66.00	24,793.60	1636377.60
88	43211507-DSK002	MITHI DESKTOP, mid-range	unit	15	0	0	15	635,856.00	2	0	0	2	84,780.80	10	0	0	10	423,904.00	2	0	0	2	84,780.80	29.00	42,390.40	1229321.60
89	43211503-LAP001	MITHI LAPTOP, mid-range	unit	56	2	4	62	2,566,304.00	0	0	2	2	82,784.00	8	0	2	10	413,920.00	0	0	0	0	0.00	74.00	41,392.00	3063008.00
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	66	15	27	108	286,289.64	36	17	19	72	190,859.76	45	17	19	81	214,717.23	36	17	18	71	188,208.93	332.00	2650.83	880075.56
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	78	18	15	111	18,585.84	46	12	18	76	12,725.44	66	12	14	92	15,404.48	46	10	13	69	11,553.36	348.00	167.44	58269.12
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit	63	0	6	69	7,679.70	8	0	0	8	890.40	11	0	0	11	1,224.30	8	0	0	8	890.40	96.00	111.30	10684.80
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	22	2	5	29	4,466.00	3	0	0	3	462.00	16	0	0	16	2,464.00	1	0	0	1	154.00	49.00	154.00	7546.00
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	1	1	38,100.97	0	0	0	0	0.00	1	0	0	1	38,100.97	0	0	0	0	0.00	2.00	38100.97	76201.94
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	1	0	1	2	18,383.04	0	0	0	0	0.00	1	0	0	1	9,191.52	0	0	0	0	0.00	3.00	9191.52	27574.56
96	43212105-PR-L01	PRINTER, laser, monochrome	unit	22	0	0	22	15,947.36	0	1	0	1	724.88	0	0	0	0	0.00	0	0	0	0	0.00	23.00	724.88	16672.24
97	43212105-PR-L02	PRINTER, laser, colored	unit	29	0	1	30	236,970.00	1	1	0	2	15,798.00	1	0	1	2	15,798.00	0	0	0	0	0.00	34.00	7899.00	268566.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	87	25	44	156	1,411.80	80	25	31	136	1,230.80	83	22	42	147	1,330.35	84	22	30	136	1,230.80	575.00	9.05	5203.75
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	116	30	43	189	2,886.03	108	30	36	174	2,656.98	112	27	41	180	2,748.60	112	27	35	174	2,656.98	717.00	15.27	10948.59
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	107	30	37	174	3,619.20	100	30	36	166	3,452.80	103	27	35	165	3,432.00	104	27	35	166	3,452.80	671.00	20.80	13956.80
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	72	31	38	141	6,745.44	64	31	37	132	6,314.88	68	28	36	132	6,314.88	68	28	36	132	6,314.88	537.00	47.84	25690.08
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	127	40	63	230	3,224.60	125	40	61	226	3,168.52	127	40	61	228	3,196.56	125	40	61	226	3,168.52	910.00	14.02	12758.20
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	76	29	11	116	8,955.20	26	7	18	51	3,937.20	56	7	12	75	5,790.00	36	7	14	57	4,400.40	299.00	77.20	23082.80
105	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	95	23	11	129	8,854.56	50	13	11	74	5,079.36	80	11	13	104	7,138.56	61	11	11	83	5,697.12	390.00	68.64	26769.60
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	48	6	8	62	41,731.58	40	6	7	53	35,673.77	44	7	7	58	39,039.22	38	6	7	51	34,327.59	224.00	673.09	150772.16
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	36	6	8	50	46,358.00	26	6	7	39	36,159.24	31	7	7	45	41,722.20	22	6	7	35	32,450.60	169.00	927.16	156690.04
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	49	21	35	105	77,532.00	40	21	22	83	61,287.20	42	22	22	86	63,502.40	39	21	22	82	60,548.80	356.00	738.40	262870.40
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	192	28	26	246	7,500.54	68	26	26	120	3,658.80	92	26	26	144	4,390.56	68	26	26	120	3,658.80	630.00	30.49	19208.70
110	44121506-EN-M02	ENVELOPE, mailing, white, 70gsm	box	20	2	1	23	8,698.60	6	0	1	7	2,647.40	11	1	1	13	4,916.60	7	0	0	7	2,647.40	50.00	378.20	18910.00
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box	9	1	1	11	4,770.48	6	0	1	7	3,035.76	8	1	1	10	4,336.80	6	0	0	6	2,602.08	34.00	433.68	14745.12
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	37	2	2	41	422.30	21	2	1	24	247.20	21	1	2	24	247.20	22	1	1	24	247.20	113.00	10.30	1163.90
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	51	16	18	85	7,089.85	22	14	16	52	4,337.32	44	13	15	72	6,005.52	20	13	15	48	4,003.68	257.00	83.41	21436.37
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	117	26	28	171	14,712.84	24	26	27	77	6,625.08	74	27	27	128	11,013.12	24	26	28	78	6,711.12	454.00	86.04	39062.16
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	648	50	55	753	8,380.89	96	53	55	204	2,270.52	133	50	55	238	2,648.94	73	50	55	178	1,981.14	1,373.00	11.13	15281.49
116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	149	50	55	254	3,614.42	96	53	55	204	2,902.92	488	50	55	593	8,438.39	73	50	55	178	2,532.94	1,229.00	14.23	17488.67
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	40	5	32	77	20,820.80	30	5	7	42	11,356.80	29	5	32	66	17,846.40	29	7	5	41	11,086.40	226.00	270.40	61110.40
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	42	5	7	54	16,841.52	17	5	7	29	9,044.52	17	5	7	29	9,044.52	16	7	5	28	8,732.64	140.00	311.88	43663.20
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	47	6	6	59	10,114.37	36	6	6	48	8,228.64	36	6	6	48	8,228.64	36	6	6	48	8,228.64	203.00	171.43	34800.29
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	62	1	25	88	21,405.12	51	1	1	53	12,891.72	51	1	25	77	18,729.48	51	1	1	53	12,891.72	271.00	243.24	65918.04
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	30	11	21	62	59,063.68	18	11	11	40	38,105.60	20	11	11	42	40,010.88	18	11	11	40	38,105.60	184.00	952.64	175285.76
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	54	7	7	68	18,972.00	11	7	7	25	6,975.00	33	7	7	47	13,113.00	11	7	7	25	6,975.00	165.00	279.00	46035.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	56	9	9	74	23,780.64	13	9	9	31	9,962.16	35	9	9	53	17,032.08	13	9	9	31	9,962.16	189.00	321.36	60737.04
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	70	56	60	186	10,542.48	65	58	55	178	10,089.04	70	55	60	185	10,485.80	68	55	55	178	10,089.04	727.00	56.68	41206.36
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	60	5	12	77	3,203.20	10	0	17	27	1,123.20	54	0	12	66	2,745.60	21	0	6	27	1,123.20	197.00	41.60	8195.20
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	75	23	50	148	6,908.64	69	12	37	118	5,508.24	67	16	43	126	5,881.68	67	12	33	112	5,228.16	504.00	46.68	23526.72

In total

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	91	43	65	199	2,662.62	74	37	57	168	2,247.84	75	36	57	168	2,247.84	75	36	57	168	2,247.84	703.00	13.38	9406.14	
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	60	20	40	120	1,605.60	49	20	40	109	1,458.42	50	19	40	109	1,458.42	50	19	40	109	1,458.42	447.00	13.38	5980.86	
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	50	21	36	107	1,431.66	45	21	36	102	1,364.76	46	20	36	102	1,364.76	46	20	36	102	1,364.76	413.00	13.38	5525.94	
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	126	79	109	314	2,819.72	81	41	63	185	1,661.30	88	40	73	201	1,804.98	84	38	63	185	1,661.30	885.00	8.98	7947.30	
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	58	18	39	115	1,032.70	53	18	39	110	987.80	57	15	39	111	996.78	56	15	39	110	987.80	446.00	8.98	4005.08	
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	59	28	41	128	1,149.44	58	28	41	127	1,140.46	62	25	41	128	1,149.44	61	25	41	127	1,140.46	510.00	8.98	4579.80	
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	100	33	44	177	1,373.52	65	32	38	135	1,047.60	81	32	40	153	1,187.28	65	32	38	135	1,047.60	600.00	7.76	4656.00	
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	102	34	42	178	3,050.92	67	33	36	136	2,331.04	83	33	38	154	2,639.56	67	33	36	136	2,331.04	604.00	17.14	10352.56	
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	59	16	26	101	2,099.79	19	4	14	37	769.23	42	4	13	59	1,226.61	19	4	13	36	748.44	233.00	20.79	4844.07	
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle	144	0	5	149	35,728.71	2	0	0	2	479.58	39	0	0	39	9,351.81	4	0	5	9	2,158.11	199.00	239.79	47718.21	
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	21	0	2	23	2,518.50	14	0	1	15	1,642.50	14	1	0	15	1,642.50	14	0	0	14	1,533.00	67.00	109.50	7336.50	
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	26	2	1	29	1,013.55	4	0	0	4	139.80	24	0	0	24	838.80	1	0	0	1	34.95	58.00	34.95	2027.10	
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	30	10	10	50	741.00	10	10	10	30	444.60	20	10	10	40	592.80	10	10	10	30	444.60	150.00	14.82	2223.00	
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	9	0	0	9	300.87	2	0	0	2	66.86	4	0	0	4	133.72	3	0	0	3	100.29	18.00	33.43	601.74	
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	20	2	0	22	9,987.12	0	0	0	0	0.00	6	0	0	6	2,723.76	1	0	0	1	453.96	29.00	453.96	13164.84	
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	33	0	1	34	6,895.20	1	0	0	1	202.80	19	0	0	19	3,853.20	1	0	0	1	202.80	55.00	202.80	11154.00	
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	26	2	1	29	3,826.84	0	0	0	0	0.00	17	1	1	19	2,507.24	0	0	0	0	0.00	48.00	131.96	6334.08	
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	69	1	3	73	2,960.88	1	5	0	6	243.36	31	0	2	33	1,338.48	0	0	0	0	0.00	112.00	40.56	4542.72	
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	62	2	6	70	12,376.00	1	0	0	1	176.80	26	0	1	27	4,773.60	0	0	0	0	0.00	98.00	176.80	17326.40	
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	21	1	1	23	21,025.68	0	0	0	0	0.00	3	1	0	4	3,656.64	0	0	0	0	0.00	27.00	914.16	24682.32	
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	42	0	3	45	1,120.50	0	0	0	0	0.00	22	0	0	22	547.80	0	0	0	0	0.00	67.00	24.90	1668.30	
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	20	1	3	24	1,540.80	1	0	0	1	64.20	11	0	0	11	706.20	0	0	0	0	0.00	36.00	64.20	2311.20	
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	3	0	1	4	38,138.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	9534.72	38138.88	
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	40	0	1	41	14,220.85	0	0	0	0	0.00	11	0	0	11	3,815.35	0	0	0	0	0.00	52.00	346.85	18036.20	
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	4	0	0	4	22,566.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	5642.00	22568.00	
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	10	1	0	11	102,273.60	0	0	0	0	0.00	5	0	0	5	46,488.00	0	0	0	0	0.00	16.00	9297.60	148761.60	
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	11	0	0	11	62,691.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	5699.20	62691.20	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00	
155	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00	
156	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00	
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00	
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00	
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00	
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	3	0	0	3	2,967.12	0	0	0	0	0.00	3	0	0	3	2,967.12	0	0	0	0	0.00	6.00	989.04	5934.24	
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00	
165	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	3	0	0	3	2,262.00	0	0	0	0	0.00	3	0	0	3	2,262.00	0	0	0	0	0.00	6.00	754.00	4524.00	
166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00	

M. S. Subramanian

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	8	6	7	21	5,241.60	7	1	6	14	3,494.40	8	6	7	21	5,241.60	7	1	6	14	3,494.40	70.00	249.60	17472.00
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	17	0	16	33	8,236.80	6	11	5	22	5,491.20	17	0	16	33	8,236.80	6	11	5	22	5,491.20	110.00	249.60	27456.00
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	17	0	16	33	8,236.80	6	11	5	22	5,491.20	17	0	16	33	8,236.80	6	11	5	22	5,491.20	110.00	249.60	27456.00
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	17	0	16	33	8,236.80	6	11	5	22	5,491.20	17	0	16	33	8,236.80	6	11	5	22	5,491.20	110.00	249.60	27456.00
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
175	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
176	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
177	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
178	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
179	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
180	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
181	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
182	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
183	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
184	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
185	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
186	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
187	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
188	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1269.84	0.00
189	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	656.24	0.00
190	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	821.60	0.00
191	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
192	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
195	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1570.40	0.00
196	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
197	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
198	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	5	6	6	17	6,223.36	5	6	5	16	5,857.28	4	3	4	11	4,026.88	1	0	1	2	732.16	46.00	366.08	16839.68
200	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	5	6	6	17	6,223.36	5	6	5	16	5,857.28	4	3	4	11	4,026.88	1	0	1	2	732.16	46.00	366.08	16839.68
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	18	14	18	50	18,304.00	18	14	13	45	16,473.60	16	7	11	34	12,446.72	16	7	11	34	12,446.72	163.00	366.08	59671.04
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	20	16	20	56	20,500.48	20	16	15	51	18,670.08	18	9	13	40	14,643.20	18	9	13	40	14,643.20	187.00	366.08	68456.96
203	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
204	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
205	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
206	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	6	5	6	17	6,895.20	5	6	5	16	6,489.60	4	3	4	11	4,461.60	0	1	0	1	405.60	45.00	405.60	18252.00

Kotubans

Table with columns: Item & Specifications, Unit of Measure, Monthly Quantity Requirement (Jan-Dec, Q1-Q4, Q1-Q4 AMOUNT), Total Quantity for the year, Price Catalogue, Total Amount for the year. Rows include ink cartridges (HP F6V27AA, L0551AA, L0554AA, L0557AA, L0560AA, L0563AA, L0566AA, L0569AA, L0572AA, T6L89AA, T6L93AA, T6L97AA, T6M01AA), ribbon carts (EPSON C13S015516, C13S015531, C13S015632), and toner carts (BROTHER TN-2025, TN-2130, TN-2150, TN-3320, TN-3350, HP CB435A, CB540A, CE255A, CE278A, CE285A, CE310A, CE311A, CE312A, CE313A, CE320A, CE321A, CE322A, CE323A, CE390A, CE400A, CE401A, CE402A, CE403A, CE410A, CE411A).

Handwritten signature or mark, possibly 'L. W. Law'.

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
250	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.01	0.00
254	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
255	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
256	44103103-HP-B51	HP Toner CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7112.56	0.00
257	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
259	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
260	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
261	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
268	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
269	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
270	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
271	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
272	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
273	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
274	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
275	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
276	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
277	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
278	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
279	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
280	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
281	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	12	0	0	12	46,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	3900.00	46800.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
297	45121517-DC-C02	DOCUMENT CAMERA	unit	6	0	0	6	141,741.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	23623.60	141741.60	
298	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	9	0	0	9	157,248.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9.00	17472.00	157248.00	
FLAG OR ACCESSORIES																											
299	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	16	0	0	16	4,557.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16.00	284.84	4557.44	
PRINTED PUBLICATIONS																											
300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	65	0	0	65	2,418.65	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65.00	37.21	2418.65	
FIRE FIGHTING EQUIPMENT																											
301	46191601-FE-H01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	30	0	0	30	34,320.00	1	0	0	1	1,144.00	16	0	0	16	18,304.00	1	0	0	1	1,144.00	48.00	1144.00	54912.00	
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	17	0	0	17	95,425.25	1	0	0	1	5,613.25	16	0	0	16	89,812.00	1	0	0	1	5,613.25	35.00	5613.25	196463.75	
CONSUMER ELECTRONICS																											
303	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	16	0	0	16	102,650.24	0	0	0	0	0.00	2	0	0	2	12,831.28	0	0	0	0	0.00	18.00	6415.64	115481.52	
FURNITURE AND FURNISHINGS																											
304	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	6	0	0	6	1,822.08	6	0	0	6	1,822.08	0	0	0	0	0.00	0	0	0	0	0.00	12.00	303.68	3644.16	
305	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece	34	5	0	39	11,762.40	0	0	0	0	0.00	5	0	0	5	1,508.00	0	0	0	0	0.00	44.00	301.60	13270.40	
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	3	0	0	3	4,009.20	1	0	0	1	1,336.40	0	0	1	1,336.40	0	0	0	0	0.00	5.00	1336.40	6682.00		
307	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	1	0	0	1	1,315.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1315.60	1315.60	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	111	3	2	116	4,614.48	3	0	4	7	278.46	51	0	5	56	2,227.68	27	0	1	28	1,113.84	207.00	39.78	8234.46	
309	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	107	3	5	115	4,873.70	1	0	7	8	339.04	38	0	8	46	1,949.48	25	0	4	29	1,229.02	198.00	42.38	8391.24	
310	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	46	18	13	77	340.34	23	13	13	49	216.58	23	18	13	54	238.68	13	13	1	27	119.34	207.00	4.42	914.94	
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	210	103	106	419	14,501.59	150	109	104	363	12,563.43	168	113	106	387	13,394.07	150	109	104	363	12,563.43	1,532.00	34.61	53022.52	
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	126	64	67	257	8,894.77	79	70	67	216	7,475.76	94	74	67	235	8,133.35	79	70	67	216	7,475.76	924.00	34.61	31979.64	
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	108	49	43	200	6,922.00	78	49	43	170	5,883.70	87	53	43	183	6,333.63	78	49	43	170	5,883.70	723.00	34.61	25023.03	
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	7	0	0	7	1,083.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	154.84	1083.88	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	2	1	1	4	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	13.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	2	1	1	4	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	13.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	3	1	1	5	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	14.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	2	1	1	4	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	13.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00	

Total

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
8	43232505-SFT-008	Educational or reference software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	2	1	1	4	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	13.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	12.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	2	1	1	4	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	13.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	2	1	1	4	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	13.00	0.00	0.00

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PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies

1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Common Office Equipment

1	44111905-WB-N01	White Board				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	44111911-WB-D01	White Board, Digital				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Common Office Supplies

1		Ballpoint Pen, Black	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2		Ballpoint Pen, Blue	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3		Ballpoint Pen, Red	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4		Marker, Permanent, Broad, Black	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5		Push Pin	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6		Clip Board	pcs				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7		Binding Cover, PVC, A4	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8		Binding Cover, PVC, Legal	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9		Ring Binder, Plastic Comb	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10		Paste	pcs				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11		Fastener, plastic	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Common Janitorial Supplies

1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Office Equipment and Accessories

1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Office Supplies

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Audio and visual presentation and composing equipment																								
1	52161505-TV-S01	SMART Television			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	52161520-MC-M01	Microphone			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	52161512-SP-K01	Speakers			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	32101514-AM-P01	Amplifier			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	52161517-EQ-E01	Equalizer			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Photographic or filming or video equipment																								
1	46171615-HD-C01	HD Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	45121504-DS-C01	DSLR Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	45121516-VH-C01	HD Video Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	45121506-VC-C01	Video Conference Equipment			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Cleaning Equipment and Supplies																								
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Paper Materials and Products																								
1		Sticker Paper	pack		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2		Morocco Paper, A4	pack		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3		Morocco Paper, Legal	pack		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Specialty Paper	pack		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Paper, Multipurpose, A3	ream		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Colored Paper, Assorted	pack		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Continious Form, 11x9 ,1/2, Band 20, 2ply	ream		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Continious Form, 11x14, 7/8, Band 20	ream		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Photo Paper	pack		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Page Marker	pack		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Lighting and fixtures and accessories																								
1	39112102-LB-B01	LED bulb			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Electrical equipment and components and supplies																								
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Computer Supplies																								
1		External Hard Drive, above 1TB	pcs		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2		Flashdrive, above 16GB	pcs		0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common ICT Equipment																								

Returnd

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00						0	0.00						0	0.00	0.00	0.00	0.00		
2	43212104-PI-C01	PRINTER, Inkjet, Color				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
3	43212105-PP-001	Portable Printer				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
4	43211509-AT-001	Android Tablet				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
5	43222610-HS-001	Hub/Switches				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
6	43222609-NR-001	Network Routers				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
7	43222640-WA-P01	Wireless Access Point				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
8	43211711-SF-001	Scanner, Flatbed				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
9	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
10	81112306-MF-P01	Multi Function PRINTER				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
12	43191501-MP-001	Mobile Phone				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
13	43211711-SC-D01	Scanner, Colored, Double sided, feeder type				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
OTHER SOFTWARE																											
1						0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
2						0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
3						0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
Consumables																											
1						0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
2						0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
3						0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
Other Categories																											
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
2	60104701-SP-001	Solar Panel				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
5	46181502-BF-V01	Bullet proof vest				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
6	25172502-WW-001	Wheels, ____ (type of vehicle)				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
7	40161513-FF-001	Fuel Filters				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
8	48101710-DW-F01	Drinking Water/ Fountain				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		
9	26111729-AB-001	Auto Battery				0	0.00							0	0.00						0	0.00	0.00	0.00	0.00		

Kotubul

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						P		18,456,137.78
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		1,845,613.78
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B + C)																						P		20,301,751.56
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								
F. MONTHLY CASH REQUIREMENTS																						P		-
G.1 Available at Procurement Service Stores					9,575,348.91					2,584,583.60					3,870,082.07						2,426,123.20	P		18,456,137.78
G.2 Other Items not available at PS but regularly purchased from other sources					-					-					-						-	P		-
TOTAL MONTHLY CASH REQUIREMENTS					9,575,348.91					2,584,583.60					3,870,082.07						2,426,123.20	P		18,456,137.78

11/20/20

*Agency must put the monthly requirement for air tickets both local and international.

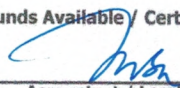
We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:



BAC Secretary

Certified Funds Available / Certified Appropriate Funds Available Approved by:



Accountant / Local Budget Officer



Head of Office/Agency

Date Prepared: September 28, 2020