



**PEOPLE'S TELEVISION**  
P A R A S A B A Y A N

**People's Television Network, Inc**  
**Broadcast Complex, Visayas Avenue, Diliman, Quezon City 1100**  
**Telephone No. 3453-1097 /www.ptv.ph**

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**BID BULLETIN NO. 3**

18 January 2021

Rebid of the Provision of Janitorial Services for the People's  
Television Network, Inc. (PTNI) Main Office

**ITB NO. 2020-0030**

This bulletin is being issued to revise/clarify certain portions of the bidding documents, address a number of concerns and questions. This shall form an integral part of the bidding document for the above-stated project.

Item No.	Comments/Queries/Concerns	Response
1	Is it required to submit the supporting documents stated Section VII. Technical Specifications or it will be submitted during the post-qualification?	All supporting documents stated in the Technical Specification must be submitted in the bid and shall be present during bid opening.
2	Is the certification under oath of the list of contracts completed for the past five (5) years under the Years of Experience of the TOR shall be notarized?	Yes it should be notarized.
3	There is an Audited Financial Statement required both in "Checklist of Technical and Financial Documents" and "Liquidity of the Contractor" can we submit only one copy for the two requirement?	No, please provide a separate copy for each requirement.
4	With regards to the Audited Financial Statement, Is it required to submit the latest Audited Financial Statement for FY2019 only or both FY2018 and FY2019?	For the Audited Financial Statement under "Liquidity of the Contractor", please provide Audited Financial Statement for FY2018 and 2019 duly stamped received by BIR.  While, for the Audited Financial Statement under the "Checklist of Technical and Financial Documents" please provide an audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
5	With regards to the COVID-19 free certificate to be submitted after the issuance of Notice of Award to the winning bidder, is it Rapid Test or Swab Test?	It should be a certificate of Negative result from Rapid Antigen Test (AgT) or RT-PCR Test.
6	Is there a special rate on Sunday shifts?	No. it's the same with regular shifts.
7	What is the supporting document with regards to the provision under "Other factor" letter d. where the contractor shall provide Identification Card, required uniforms, personal protective gear to all janitorial services personnel and see to it that it is been used	A duly notarized affidavit/certificate in compliance with the provision of required Identification Card, uniform and PPES.



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	when performing activities/tasks?	
8	In the Technical Specification under Other Factors, "PTNI has the right to conduct background investigation to its janitorial personnel". Is this an affidavit?	Yes, bidder shall submit a duly notarized affidavit in compliance with the Data Privacy Act of 2012.
9	In Annex "D", is it Guard House 5/8" x 50 or Garden Hose?	Correction: Garden Hose 5/8" x 50
10	If ever the PhilGEPS Registration Certificate is still valid but the documents in the annex are not yet updated, do we need to submit the updated documents?	Yes, the bidder may submit the updated documents provided that the PhilGEPS Registration Certificate is still valid.
11	In the statement of the prospective bidder of all its on-going government and private contracts, do we need to submit supporting documents or just the statement only?	Please provide supporting documents such as Notice of Award and/or Job Order.
12	Clarification on how many copies of bids are required?	Please submit two copies of the original bid.
13	In the FINANCIAL PROPOSAL, since you are requiring the contractor to be registered under DOLE 174 then are we required to use a minimum of 10 % Administrative Fee?  If ever a bidder will go below the minimum of 10% is it a ground for disqualification?	Please use the administrative fee of not less than ten percent (10%) of the total contract cost, as mandated by GPPB Resolution No.14, 2012.
14	What is the working day to be used for the contract?	Please use Three Hundred Thirteen (313) Working days.
15	Are we going to use the new bracket for Philhealth (Philhealth Circular 2019-0009) and SSS (Circular No. 2020-033)	Yes. Please use the new bracket for Philhealth as per Philhealth Circular 2019-0009 and SSS as per Circular No. 2020-033.
16	If a bidder will opt to offer zero for the Cleaning Supplies, Tools and Equipment in the price schedule will it be a ground for disqualification?	Yes, the bidder should indicate the price of the Cleaning Supplies, Tools and Equipment in the price schedule.
17	In the computation of 12% VAT, in the Manpower agencies like janitorial and clerical the VAT is based on gross which is the total of due to janitors, due to government, Administrative fee and Supplies if ever a bidder will compute the said VAT based on Administrative fee-only then will it be a ground for disqualification? (BIR ruling No. 213-2015 dated June 19, 2015)	Yes, as it was clearly stated in the BIR ruling 213-2015 dated June 19, 2015
18	Are the documents under Bid Data Sheet, ITB Clause 21.2 required to submit during the Bid Opening or is	Yes, all of the documents listed in the Bid Data Sheet, ITB Clause 21.2 are required to submit during the Bid



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	it for post-qualification or part of the documents to be submitted during the contract signing?	Opening.
19	<p>In the Technical Specification under Compliance with Labor Laws and other Related Laws of Contractor, With regards to the certifications from the proper government agencies that is it religiously paying the Social Security System, Pag-Ibig Fund, and Philhealth Insurance contributions as mandated by the law, as well as income taxes (if applicable) of the employee to be assigned at the PTNI issued 30 days before the opening of bids.</p> <p>Can you consider valid clearances instead of remittances? and if ever you consider remittances can we submit at least 2 or 3 largest projects that we have?</p>	Please submit the latest issued certification from SSS, Philhealth and Pag-ibig provided that there is an official receipt for the past 12 months from the opening of bids.
20	With regards to the certificate of employment of the existing employees of PTNI, do we need to request a new one?	Yes, you may email the Secretariat at bacsecretariat@ptni.gov.ph to get the updated certificates.
21	<p>Are we required to attend physically during the opening of the bids or we can submit our bid manually and attend the opening online?</p> <p>If ever we are not required to attend physically during the opening and we choose to attend the opening through online, is the person who will just submit the bid required to submit BHERT Cert and RT-PCR Test Result?</p>	<p>Please refer to No. 11 "Other Necessary information deemed relevant by the Procuring Entity" under "Invitation to Bid" pg. 9 of the bidding documents</p> <p>No need for BHERT Cert and RT-PCR Test Result, the Secretariat will received the bid at the main entrance gate.</p>
22	With regards to the Consumables and Supplies, Item number 1 SPONGE - Combination of Scrubbing pad and foam – regular size, what is the quantity for this item?	100 pcs of SPONGE - Combination of Scrubbing pad and foam – regular size
23	With regards to the Cleaning Supplies, Tools and Equipment indicated in Annex D, Is this monthly supplies or for the whole duration of the contract?	It is for one (1) year or whole duration of the contract.

All other information in the bidding document inconsistent with the above is hereby revised accordingly.  
All other provisions which are not affected shall remain in effect.

For further guidance and information of all concerned.

Thank you.

  
**ATTY. JASON SHAHEER H. SALENDAB**  
Chairman  
Bids and Awards Committee