



PEOPLE'S TELEVISION
PARA SA BAYAN

People's Television Network, Inc.
Broadcast Complex, Visayas Avenue, Diliman, Quezon City 1100
Telephone No. 3453-1097/www.ptni.gov.ph

REQUEST FOR QUOTATION

SVP No. 2021 – 0016

02 July 2021

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), invites interested bidders for the Small Value Procurement of **Supply, Delivery and Installation of Air Conditioning Equipment for the Provincial Stations of the People's Television Network, Inc. LOT 1: PTV Cordillera; LOT 2: PTV Naga, LOT 3: PTV Guimaras, LOT 4: PTV Palawan**

The details of the project are as follows:

A .Name of the Project	Supply, Delivery and Installation of of Air Conditioning Equipment for the Provincial Stations of the People's Television Network, Inc. LOT 1: PTV Cordillera; LOT 2: PTV Naga, LOT 3: PTV Guimaras, LOT 4: PTV Palawan
B Source of Fund:	Capex / Savings
C. Approved Budget for the Contract (ABC):	Eight Hundred Forty-Six Thousand Pesos Only (Php 846,000.00) LOT 1: Cordillera - Php 264,000.00 LOT 2: Naga - Php 220,000.00 LOT 3: Guimaras - Php 250,000.00 LOT 4: Palawan - Php 112,000.00
D. Mode of Procurement:	Procurement will be conducted in accordance with Sec.53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act 9184, otherwise known as "The Government Procurement Reform Act"
E. Documentary Requirements:	Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal: 1. Mayor's/Business Permit (YR 2021) 2. PhilGEPS Registration Number 3. Income/Business Tax Return (YR 2020) 4. Omnibus Sworn Statement *only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.

Only Sealed bids/ or E-mail quotations from the eligible bidders will be opened and a contract will only be awarded to the Lowest Calculated and Responsive Bidder who was determined as such during post qualification.

Payment: within 30 calendar days after completion and acceptance.

Price Validity: All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.

Any associated cost (shipment, delivery, etc..) in the importation of spare parts during the said warranty period should be to the account of the bidder.

Deliver: within 30 calendar days from receipt of Notice to Proceed.

Delivery Sites: PTV-8 Cordillera Compound, Romulo Drive, Brgy. Lualhati, Baguio City. Mt. Sto. Tomas, Tuba, Benguet
PTV-4 Barangay San Felipe, Naga City, Camarines Sur.
PTV-2 Guimaras, Brgy. San Miguel, Jordan, Guimaras
PTV-4 City Hall, Brgy. Sta. Monica, Puerto Princesa City, Palawan

F. Description:

Supply, Delivery and Installation of of Air Conditioning Equipment for the Provincial Stations of the People's Television Network, Inc.

- LOT 1: PTV Cordillera
- LOT 2: PTV Naga
- LOT 3: PTV Guimaras
- LOT 4: PTV Palawan


*Please see attached for the T.O.R. (Terms of Reference)

Note: Bidders are requested to specify the Lot number in their respective offers. Bidders may offer on a per lot basis

Bids received in excess of the ABC shall be automatically rejected at the opening of quotations.

Sealed or E-mail quotations may be submitted on or before 10:00am, 13 July 2021, at the Purchasing Office, Broadcast Complex, Visayas Avenue, Diliman, Quezon City or thru Email add: purchasingdept2018@yahoo.com, respectively.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.


MARIE THERESE D. NICOLAS
Chairperson, BAC II-SVP

TERMS OF REFERENCE (TOR)

Supply, Delivery & Installation of Air conditioning Equipment for the Provincial Stations of the People's Television Network, Inc.

(LOT 1: PTV CORDILLERA; LOT 2: PTV NAGA; LOT 3: PTV GUIMARAS; LOT 4: PTV
PALAWAN)

1. GENERAL REQUIREMENTS

1.1. Delivery Site

Supply, Delivery & Installation at:

1.1.1. PTV 8 – Cordillera PIA Compound, Romulo Drive, Brgy. Lualhati, Baguio City
Mt. Sto. Tomas, Tuba, Benguet

1.1.2. PTV 4 – Barangay San Felipe, Naga City, Camarines Sur

1.1.3. PTV 2 – Guimaras, Brgy San Miguel, Jordan, Guimaras

1.1.4. PTV 4 – City Hall, Brgy. Sta Monica, Puerto Princesa City, Palawan

1.2. Supply, Delivery, Installation Site

1.2.1. Within 30 days from Notice to Proceed

1.3. Price Inclusions

1.3.1. Cost of equipment

1.3.2. Cost of shipment to the provinces

1.3.3. Cost of brokerage fees

1.3.4. 12 % Value Added Tax (VAT)

2. SUPPLIER/DEALER ELIGIBILITY REQUIREMENTS

NOTE: SUPPLIERS CAN BID ON A PER LOT BASIS

2.1. Legal/Government Permit and Clearances

2.1.1. Government permits and clearances including National Tax Clearance Certificate, Business Permits and Company SEC Registration.

2.1.2. Foreign bidders must submit equivalent documents and/or permits issued by their City/Country if applicable. However, all documents must be authenticated by their respective Philippine Consulate.

2.2. Supplier/Dealer Track and Technical Records

NOTE: All of the items below are to be included in the Bid Documents that will be submitted. Non-submission of any of the items will be a cause for disqualification.

- 2.2.1. The bidder must be an authorized reseller, dealer or distributor of air conditioning equipment in the Philippines and must submit a certification as proof.
- 2.2.2. The bidder shall quote for equipment of reputed brand and make.
- 2.2.3. The offered system shall be complete in all respect and any and all items essential for the completeness of the system must be offered even if not mentioned anywhere in the specifications.
- 2.2.4. The bidder may supply a system with specifications that is equal or even better than the details specified herein.
- 2.2.5. The bidder shall also install the equipment properly.
- 2.2.6. The bidder shall submit the details of make, model and year of manufacture of all the offered items Bill of Materials.
- 2.2.7. The bidder shall exhibit that it has available in the bidder's service unit of the same brand and model or equivalent unit compatible with the system. This is to ensure completeness of the system in case some of the equipment supplied failed to operate or was subjected for repair within the warranty period.
- 2.2.8. The supplier shall guarantee that all supplied equipment has passed the quality assurance/quality control of the manufacturer. A certification of such shall be enclosed with the supplied equipment.

3. SCHEDULE OF REQUIREMENTS

LOT 1: CORDILLERA

No.	Description	Quantity	Delivery Term
1	Two (2) units of Air conditioning Equipment	1 LOT	30 working days upon receipt of Notice to Proceed
2	Installation		

LOT 2: NAGA

No.	Description	Quantity	Delivery Term
1	Two (2) units of Air conditioning Equipment	1 LOT	30 working days upon receipt of Notice to Proceed
2	Installation, Excess Piping and Dismantling		

LOT 3: GUIMARAS

No.	Description	Quantity	Delivery Term
1	Two (2) units of Air conditioning Equipment	1 LOT	30 working days upon receipt of Notice to Proceed
2	Installation		

LOT 4: PALAWAN

No.	Description	Quantity	Delivery Term
1	Two (2) units of Air conditioning Equipment	1 LOT	30 working days upon receipt of Notice to Proceed
2	Installation		

4. TECHNICAL SPECIFICATIONS

4.1 Air conditioning Equipment

LOT 1: CORDILLERA

QTY	DESCRIPTION AND TECHNICAL SPECIFICATIONS
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1 LOT	Two (2) units of Air conditioning Equipment with Installation <ul style="list-style-type: none"> • Capacity: 4hp • Single phase, 220V • Inverter • Floor Mounted
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LOT 2: NAGA

QTY	DESCRIPTION AND TECHNICAL SPECIFICATIONS
1 LOT	Two (2) units of Air conditioning Equipment with Installation, Excess Piping and Dismantling of Air conditioning equipment <ul style="list-style-type: none"> • 3TR or with a cooling capacity of 37980 kj/hr • Single phase 220 V • Inverter • Ceiling Mounted • Heavy duty, can sustain up to at least 18 hours of operation

LOT 3: GUIMARAS

QTY	DESCRIPTION AND TECHNICAL SPECIFICATIONS
1 LOT	Two (2) units of Air conditioning Equipment with Installation <ul style="list-style-type: none"> • 3 Tonner • Single phase, 220 V • Floor Mounted

LOT 4: PALAWAN

QTY	DESCRIPTION AND TECHNICAL SPECIFICATIONS
1 LOT	Two (2) units of Air conditioning Equipment with installation <ul style="list-style-type: none"> • Type: Window • Single phase, 220V • Capacity: 2.5 HP • Split type inverter

5. WARRANTIES & TECHNICAL SUPPORT

5.1. The supplier shall guarantee that all items supplied are free from manufacturing defects and workmanship for a minimum of two (2) years from the date of final acceptance.

5.2. Any abnormalities in the operation of all supplied items within the above-mentioned warranty period, the bidder should immediately take precautionary measure to correct it. There shall be no repair or replacement of component part/s of the equipment but replacement of the whole equipment. Any associated cost (i.e. shipment, delivery, etc.) in the importation of spare parts during the said warranty period should be to the account of the bidder. Standard published warranties shall apply to any item not identified with the manufacturer's trademark or trade name.

6. TECHNICAL MANUALS

6.1. Technical Manuals should be supplied for all equipment. These manuals shall include installation instructions, set-up procedures, operating instructions, maintenance instructions and troubleshooting procedures. It should also include the parts list which shall indicate the manufacturer part number, circuit designators, description and generic number, component designator and values. The manual should also include easy-to-read block diagrams, circuit schematics and wiring diagrams.

7. APPROVED BUDGET FOR THE CONTRACT (ABC)

7.1. The Approved Budget for the Contract (ABC) for the Supply, Delivery, and Installation of Airconditioning Equipment for the Provincial Stations of the People's Television Network, Inc. (PTNI) is **Eight Hundred Forty Six Thousand Pesos (P846,000.00)**.

