

People's Television Network, Inc. Broadcast Complex, Visayas Avenue, Diliman, Quezon City 1100 Telephone No. 3453-1097/www.ptni.gov.ph

# REQUEST FOR QUOTATION SVP No. 2022 – 0007

10 March 2022

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), invites interested bidders for the Small Value Procurement of Supply and Delivery of Three (3) units Fogging Machines and One Hundred Forty-Four (144) Liters Fogging Solutions (with rinsing solution) in Mitigating Covid-19 for People's Television Network, Inc. (PTNI). The details of the project are as follows:

A .Name of the Project	Supply and Delivery of Three (3) units Fogging Machines and One Hundred Forty-Four (144) Liters Fogging Solutions (with rinsing solution) in Mitigating Covid-19 for People's Television Network, Inc. (PTNI)
B Source of Fund:	General Fund
C. Approved Budget for the Contract (ABC):	Four Hundred Thirty-Two Thousand Pesos Only. (Php432,000.00)
D. Mode of Procurement:	Procurement will be conducted in accordance with Sec.53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act 9184, otherwise known as "The Government Procurement Reform Act"
E. Documentary Requirements:	Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal:  1. Mayor's/Business Permit (2022) 2. PhilGEPS Registration Number 3. Income/Business Tax Return (2020-stamped 2021) 4. Omnibus Sworn Statement (duly notarized) *only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.

Only Sealed bids/ or E-mail quotations from the eligible bidders will be opened and a contract will only be awarded to the Lowest Calculated and Responsive Bidder who was determined as such during post qualification.

Payment: within 30 calendar days after completion and acceptance.

**Price Validity:** All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.

Delivery Period: within 5 calendar days from receipt of Notice to Proceed.

#### F. Description:

Supply and Delivery of Three (3) units Fogging Machines and One Hundred Forty-Four (144) Liters Fogging Solutions (with rinsing solution) in Mitigating Covid-19 for People's Television Network, Inc. (PTNI)

\*Please see attached for the T.O.R. (Terms of Reference)

Bids received in excess of the ABC shall be automatically rejected at the opening of quotations.

Sealed or E-mail quotations may be submitted on or before 10:00am, 21 March 2022, at the Purchasing Office, Broadcast Complex, Visayas Avenue, Diliman, Quezon City or thru Email add: <a href="mailto:purchasingsection@yahoo.com">purchasingsection@yahoo.com</a>, respectively.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

Chairperson, BAC II-SVP

## **TERM OF REFERENCE**

# SUPPLY AND DELIVERY OF DISIFECTING MACHINE AND SOLUTIONS FOR MITIGATING COVID -19 VIRUS FOR THE PEOPLE'S TELEVISION NETWORK, INC.

#### I. OBJECTIVE

Procurement of Disinfecting Machine and solution accompanied with rinsing solution to mitigate the spread of virus in the PTNI premises.

# II. APPROVED BUDGET FOR THE CONTRACT: Php 432,000.00

III. **END USER:** General Services under Administrative Division

## IV. TERM OF REFERENCE

FOGGING SOLUTION- 144 bottles ( 1 liter per bottle)

- a. Kills 99.9% bacteria
- b. Kills bacteria, germs, fungi, spores and virus
- c. Ready to use formula
- d. Can be used with a variety of fogging machines atomizer and nano sprays guns.
- e. Compatible with the existing fog machine to disinfect the air places like offices, studios and vehicles.
- f. Solution should not have adverse effect to human and broadcast equipment
- g. Accompanied with flushing/rinsing solution
- h. FDA Approved.

## FOGGING MACHINE: 3 UNITS

- a. Eliminates bacteria, germs, unpleasant smaell
- b. Horizontal Fogging
- c. Portable
- d. Voltage: 220 to 240V
- e. Remote Control Type
- f. Heavy Duty
- g. Gross Weight: 3.5 to 4 kilos
- h. Min of 1200w Power
- i. Dimension: min of 400 x 250x 200 mm
- j. With service warranty

Jan Line

# V. REQUIREMENTS AND QUALIFICATIONS

The supplier should be both supplier of fogging machine and solutions with rinsing solutions.

The supplier should submit the following documentary requirements: PhilGeps registration; Mayor's /Business Permit Annual Income Tax Return; Omnibus Sworn Statement

#### VI. DELIVERY

Five (5) working days upon issuance of Notice to Proceed, Purchase Order.

#### VII. PAYMENT SCHEME

Payment will be made thirty (30) days after delivery and submission of complete documents.

Prepared by:

RONALDO YJARES

Head, General Services

Noted:

OIC, Administrative Division