



PEOPLE'S TELEVISION
PARASABAYAN

REQUEST FOR QUOTATION

SVP No. 2022 – 0034

25 November 2022

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), invites interested bidders for the Small Value Procurement of **Repair and Reconditions of Existing One (1) Unit Portable Cellular Bonded Transmit / Encoder for the People's Television Network, Inc. (PTNI)**. The details of the project are as follows:

A. Name of the Project	Repair and Reconditions of Existing One (1) Unit Portable Cellular Bonded Transmit / Encoder for the People's Television Network, Inc. (PTNI)
B. Source of Fund:	Corporate Budget
C. Approved Budget for the Contract: (ABC)	One Hundred Thirty-One Thousand and Forty Pesos Only (Php131,040.00)
D. Mode of Procurement:	Procurement will be conducted in accordance with Sec.53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act 9184, otherwise known as "The Government Procurement Reform Act"
E. Documentary Requirements: Copies of the following eligibility requirements are also required to be submitted along With your quotation/proposal: <ol style="list-style-type: none">1. Mayor's/Business Permit (2022)2. PhilGEPS Registration Number3. Income/Business Tax Return (2021)4. Omnibus Sworn Statement (duly signed); and if applicable: -Notarized Secretary's Certificate in case of corporation, partnership, or cooperative. <i>*only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.</i>	



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P A R A S A B A Y A N

Only Sealed bids / quotations from the eligible bidders will be opened and a contract will only be awarded to the **Lowest Calculated and Responsive Bidder** who was determined as such during post qualification.

Payment: within 30 calendar days after completion and acceptance.

Price Validity: *All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.*

Delivery Period: Within Thirty (30) calendar days from receipt of Notice to Proceed.

F. Description:

Repair and Reconditions of Existing One (1) Unit Portable Cellular Bonded Transmit / Encoder for the People's Television Network, Inc. (PTNI)

*Please see attached for the Terms of Reference (T.O.R)

Bids received in excess of the ABC shall be automatically rejected at the opening of quotations.

Sealed quotations may be submitted on or before 10:00am, 07 December 2022, at the Purchasing Office, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.


MARIE THERESE D. NICOLAS
Chairperson, BAC II-SVP

TERMS OF REFERENCE (TOR)

For the repair and re-conditions of existing (1-Unit) portable cellular bonded transmit/encoder for the People's Television Network, Inc. (PTNI)

1. GENERAL REQUIREMENTS

- 1.1 Payment Terms: As allowed under R.A 9184 in Philippines Pesos
- 1.2 Delivery Period: Thirty (30) calendar days for delivery, integration, testing, training, commissioning and final acceptance from the receipt of Notice to Proceed (NTP). The PTNI-Inspection team will schedule the date of inspection for all the delivery equipment/service at the installation site. Detailed work/service plan shall be submitted by the winning bidder/service/system integrator to the PTNI-PMO for approval.

2. SUPPLIER/DEALER ELIGIBILITY REQUIREMENTS

- 2.1 Legal Documents
- 2.2 Track Record Certifications to be included in the bid document
- 2.3 The equipment service provider/bidder must have a track record to supply and delivery, installation, testing, training, commissioning with local service center and trained technical support engineer with specialties and expertise in broadcast equipment for a minimum of Four (4) years.
- 2.4 The equipment service provider/bidder should have a certificate of exclusive/distributorship/authorized dealer and to service/repair/spare parts as proof from the manufacturer.
- 2.5 The equipment service provider/bidder must show Purchase orders, Single contracts of similar items procured within the last Four (4) years. The previous POs or contracts shall be at least Fifty (50%) of the approved budget for the project to be bided.

3. EQUIPMENT SPECIFICATIONS

- 3.1 Provision of a complete conceptual block diagram and other detailed technical specification of the required equipment being supplied and/or repair/service. (See attached list with detailed technical specifications)

4. FINANCIAL STATEMENTS

- 4.1 The equipment provider/dealer must submit audited financial statements, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions for the past Two (2) years, for the preceding calendar year.
- 4.2 Best payment terms in Philippine Pesos delivered to site.

SPECIAL CONDITIONS for the repair and re-conditions of existing (1-Unit) portable cellular bonded transmit/encoder for the People's Television Network, Inc. (PTNI)

5. SCOPE OF WORK

- 5.1 To provide the actual check-up, evaluation, technical report and recommendation of for repair/re-condition unit/equipment from hardware, software upgrade and accessories.
- 5.2 The for repair/re-condition unit/equipment/accessories should pass from standard operation procedure, quality control and working condition from audio/video and others I/O port related function.
- 5.7 Only trained and competent service engineer/s shall render the aforementioned services and collaboration adjustment per unit/sets.

6. WARRANTIES

- 6.1 The provider/bidder shall likewise guarantee the repair and re-conditions of existing (1-Unit) portable cellular bonded transmit/encoder is free from defects in workmanship.



- 6.2 The provider/bidder shall likewise guarantee the performance in actual operation and stability of the existing (1-Unit) portable cellular bonded transmit/encoder control and accessories is on normal use.
- 6.3 The obligation under all warranties shall cover all the shipment, repair and labor free of charge.

7. TECHNICAL SERVICES & TRAININGS

- 7.1 A 1-Day of actual training on basic operation and adjustments on site will be held with emphasis on diagnostics and preventive maintenance of the equipment
- 7.2 The newly repair/re-condition unit/equipment and delivered should be fully tested at the local service center before shipment.
- 7.3 In time of the repair/re-condition process the provider/bidder should provide at least one (1) similar service unit to use temporary.

8. TECHNICAL SUPPORT

- 8.1 Equipment provider/bidder should provide customer service engineers available for telephone, internet, or onsite service 24 hours a day, 365 days a year to answer questions and provide recommendations for concerns regarding: General equipment operation, causes, action, remedies for equipment failure, preventive maintenance and other technical concerns that may arise
- 8.2 The provider/bidder shall provide technical operation manuals supplied for free and written in English language on PDF file. These manuals should include installation instructions, set-up procedures, operating instructions, maintenance instructions and troubleshooting procedures for future reference and/or during the expired warranty period.

A. Proposed Budget for the repair and re-conditions of existing (1-Unit) portable cellular bonded transmit/encoder for the People's Television Network, Inc. (PTNI) Php 131,040.00