



PEOPLE'S TELEVISION
PARA SA BAYAN

REQUEST FOR QUOTATION

SVP No. 2022 – 0036

15 November 2022

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), invites interested bidders for the Small Value Procurement of **One (1) Lot Repair and Maintenance of Network's Service Vehicle 2004 Toyota Camry**. The details of the project are as follows:

A. Name of the Project	One (1) Lot Repair and Maintenance of Network's Service Vehicle 2004 Toyota Camry
B. Source of Fund:	Corporate Budget
C. Approved Budget for the Contract: (ABC)	Seventy-Four Thousand Four Hundred One Pesos & 74/100 Only (Php74,401.74)
D. Mode of Procurement:	Procurement will be conducted in accordance with Sec.53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act 9184, otherwise known as "The Government Procurement Reform Act"
E. Documentary Requirements: Copies of the following eligibility requirements are also required to be submitted along With your quotation/proposal: <ol style="list-style-type: none">1. Mayor's/Business Permit (2022)2. PhilGEPS Registration Number3. Income/Business Tax Return (2021)4. Omnibus Sworn Statement (duly signed); and if applicable: -Notarized Secretary's Certificate in case of corporation, partnership, or cooperative. <i>*only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.</i>	

Only Sealed bids / quotations from the eligible bidders will be opened and a contract will only be awarded to the Lowest Calculated and Responsive Bidder who was determined as such during post qualification.

Payment: within 30 calendar days after completion and acceptance.

Price Validity: *All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.*

Delivery Period: Within seven (7) calendar days from receipt of Notice to Proceed.

F. Description:

One (1) Lot Repair and Maintenance of Network's Service Vehicle 2004 Toyota Camry

*Please see attached for the Terms of Reference (T.O.R)

Bids received in excess of the ABC shall be automatically rejected at the opening of quotations.

Sealed quotations may be submitted on or before 10:00am, 25 November 2022, at the Purchasing Office, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.



MARIE THERESE D. NICOLAS
Chairperson, BAC II-SVP

REPAIR AND MAINTENANCE OF NETWORKS SERVICE VEHICLE 2004 TOYOTA CAMRY

TERMS OF REFERENCE

PURPOSE

The PTNI is looking for a reliable service center which will ensure the provision of repair and maintenance services that are efficient and cost effective for the networks service vehicle Toyota Camry.

APPROVED BUDGET CONTRACT

The ABC for the this project is **SEVENTY FOUR THOUSAND FOUR HUNDRED ONE AND 74/100 PESOS ONLY (Php74,401.74)** inclusive of all applicable taxes and any other charges that may arise.

PAYMENT PROCEDURES

Payment shall be made thirty (30) days upon submission of duly signed service billing indicated the total amount not higher than the amount of ABC.

DELIVERY SCHEDULE

The winning bidder shall proceed with the repair seven (7) days upon the receipt of the Notice to Proceed.

SCOPE OF SERVICES

The scope of services is to provide an efficient diagnosis, repair and maintenance to the networks services vehicle Toyota Camry with plate number RME467.


GENERAL TASKS

The service provider shall diagnose, provide, install, inspect, mantle and dismantle the spare parts and services necessary for the repair and maintenance of the networks service vehicle Toyota Camry. However, any additional services/ repairs that will cost higher than the ABC shall no longer be approved.


GENERAL SPECIFICATIONS

- Bidder shall provide three (3) month or ninety (90) calendar days guarantee period for workmanship and replacement of spare parts;
- Bidder shall provide one (1) year or twenty (20) km warranty for customer paid service parts;
- Due to unserviceable unit the bidder shall reside at least 20km from the PTNI and shall shoulder the towing services and the like;
- Bidder shall strictly comply with the replacement of the following parts, hence, no other additional parts and labor shall imply other than the listed below;
- Bidder shall provide certified true copy of parts manual for the parts / items as follows;

PARTS/ LABOR/ DESCRIPTION	QUANTITY	REMARKS
Diagnosing	-	
Towing services	-	Free
Labor	-	
Bolt, flange	4	
Washer, plate	10	
Connecting bearing	9	
Bolt	3	
Fill-up supplies	1	
Camshaft bearing	14	
Oil filter	1	
Type T, oil seal	2	
FR drive boot kit	2	
Crankshaft washer	2	
W/washer bolt	1	
Engine gasket kit	1	
Piston ring set	4	
Chain damper spring	1	
Chain plate	1	
Oil pump drive chain	1	
Timing chain guide	1	
Chain damper	1	
Sub-assy chain	1	
Chain tensioner	1	
Oil reservoir hose	1	
Sub-assy tube	1	
Water inlet gasket	1	
Thermostat	1	
Engine overhauling	1	
Carwash	-	Free


EDWARD TASOY
 Mechanic


GEORGE NIGOS
 Motor pool dispatcher


Ronaldo N. Yjares
 Head, General Services