



PEOPLE'S TELEVISION  
P A R A S A B A Y A N

## REQUEST FOR QUOTATION

SVP No. 2023 – 004

03 March 2023

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), invites interested bidders for the Small Value Procurement of **Supply and Delivery of ID Maker Machine and its Accessories**. The details of the project are as follows:

A. Name of the Project	Supply and Delivery of ID Maker Machine and its Accessories
B. Source of Fund:	Corporate Budget
C. Approved Budget for the Contract (ABC):	One Hundred Thirty-Four Thousand Seven Hundred Twenty and 55/100 Pesos Only (Php134, 720.55)
D. Mode of Procurement:	Procurement will be conducted in accordance with Sec.53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act 9184, otherwise known as "The Government Procurement Reform Act"
E. Documentary Requirements:  Copies of the following eligibility requirements are also required to be submitted along With your quotation/proposal:  <ol style="list-style-type: none"><li>1. Mayor's/Business Permit (2023) or Official Receipt</li><li>2. PhilGEPS Registration Certificate</li><li>3. Income/Business Tax Return (2021)</li><li>4. Omnibus Sworn Statement (duly signed); and if applicable: -Notarized Secretary's Certificate in case of corporation, partnership, or cooperative.</li></ol> <i>*only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.</i>	



PEOPLE'S TELEVISION  
P A R A S A B A Y A N

**Only Sealed bids / quotations** from the eligible bidders will be opened and a contract will only be awarded to the Lowest Calculated and Responsive Bidder who was determined as such during post qualification.

**Payment:** within 30 calendar days after completion and acceptance.

**Price Validity:** *All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.*

**Delivery Period:** Within fifteen (15) calendar days from receipt of Notice to Proceed

F. Description:


Supply and Delivery of ID Maker Machine and its Accessories

\*Please see attached for the Terms of Reference (T.O.R.)

Bids received in excess of the ABC shall be automatically rejected at the opening of quotations.

**Sealed quotations may be submitted on or before 10:00am, 10 March 2023, at the Purchasing Office, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.**

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

  
**MARIE THERESE D. NICOLAS**  
Chairperson, BAC II-SVP

**END USER:**

ADMINISTRATIVE DIVISION

**BRIEF DISCUSSION:**

**IDENTIFICATION CARD PRINTER**

1. To provide the Network and its employees a high-quality printed identification card
2. To provide the end-user the initial training in setting-up the program (ID data inputs) and the use of the printer, such as changing of ribbons and/or toners.
3. Service Technicians in case of malfunction of the machine shall always and easily available to contact.
4. The advantages in purchasing and operating a Network-owned ID Printer can give us peace of mind. **Control** – No outside third party can touch or see our data and **Convenience** – employees who needs their ID will no longer go to other agency or shop to have their ID printed.

**APPROVED BUDGET FOR THE CONTRACT:**

The ABC is **ONE HUNDRED THIRTY-FOUR THOUSAND SEVEN HUNDRED TWENTY AND 55/100 PESOS ONLY (Php134,720.55).**

**DELIVERY PERIOD:**

Within 15 calendar days from receipt of Notice to Proceed

**SPECIFICATIONS:**

Single-dual sided colored-printing  
High durability, high speed, low maintenance and user-friendly  
Inclusive of Complimentary Software, License, PVC Cards and Ribbon

**TERMS OF PAYMENT:**

Within thirty (30) calendar days after completion and acceptance.

**PRICE VALIDITY:**

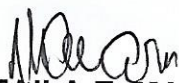
All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.

**WARRANTY:**

6 months replacement on defective parts  
1 – 2 years warranty

**Interested parties are invited to submit quotations with the required documents to:**

**Ms. Marie Therese Nicolas, SVP-BAC II Chairperson**  
3rd Floor Broadcast Complex Visayas Avenue, Diliman, Quezon City  
Contact details: 09175864993/ purchasingsection@yahoo.com

  
**MAILA E. MAMARIL**  
OIC, Personnel Section  
End-User