



REQUEST FOR QUOTATION

SVP No. 2023 – 001

11 April 2023

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), invites interested bidders for the Small Value Procurement of **Provision of Antigen Testing Services for People's Television Network, Inc.** The details of the project are as follows:

A. Name of the Project	Provision of Antigen Testing Services for People's Television Network, Inc.
B. Source of Fund:	Corporate Budget
C. Approved Budget for the Contract (ABC):	Two Hundred Sixty-Eight Thousand Pesos Only (Php268, 000.00)
D. Mode of Procurement:	Procurement will be conducted in accordance with Sec.53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations of Republic Act 9184, otherwise known as "The Government Procurement Reform Act"
<p>E. Documentary Requirements:</p> <p>Copies of the following eligibility requirements are also required to be submitted along With your quotation/proposal:</p> <ol style="list-style-type: none"> 1. Mayor's/Business Permit (2023) 2. PhilGEPS Registration Certificate 3. Income/Business Tax Return (2021) 4. Omnibus Sworn Statement (duly signed); and if applicable: -Notarized Secretary's Certificate in case of corporation, partnership, or cooperative. <p><i>*only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.</i></p>	



PEOPLE'S TELEVISION
P A R A S A B A Y A N

Only Sealed bids / quotations from the eligible bidders will be opened and a contract will only be awarded to the Lowest Calculated and Responsive Bidder who was determined as such during post qualification.

Payment: within 30 calendar days after completion and acceptance.

Price Validity: *All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.*

Contract of Duration: shall begin upon the receipt of Notice to Proceed until the full consumption of four hundred (400) antigen test kits.

F. Description:

Provision of Antigen Testing Services for People's Television Network, Inc.


Quantity: Four Hundred (400) pcs.

*Please see attached for the Terms of Reference (T.O.R.)

Bids received in excess of the ABC shall be automatically rejected at the opening of quotations.

Sealed quotations may be submitted on or before 10:00am, 18 April 2023, at the Purchasing Office, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.



MARIE THERESE D. NICOLAS
Chairperson, BAC II-SVP

PROVISION OF ANTIGEN TESTING FOR THE PEOPLE'S TELEVISION NETWORK, INC (PTNI)

TERM OF REFERENCE

I. DESCRIPTION

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement for the antigen testing for the PTNI employees as part of the network's requirement on its various coverage.

II. APPROVED BUDGET CONTRACT

The approved budget for the contract is **TWO HUNDRED SIXTY-EIGHT THOUSAND PESOS ONLY (Php268,000.00)** inclusive of taxes and any other charges may arise.

III. TARGET PARTICIPANTS

This project will cover the procurement of a service provider who shall conduct the Antigen tests among the PTNI employees, regardless of employment status in any of the following circumstances:

1. Officers and employees with pre-departure requirement for official travels which require the presentation of negative COVID-19 test results;
2. Officers and employees who will be deployed to official activities such as coverages, attendance to summits, meetings, seminars and the like which require the presentation of negative COVID-19 test results;

IV. QUALIFICATIONS/TECHNICAL EXPERTISE OF THE COVID-19 TESTING FACILITY

- With antigen tests result and certificate;
- Capable of providing high level of technical and proficient testing methods and can provide accurate test results within a minimum time of 30 minutes and a maximum of one (1) hour from the time the specimen collected;
- Antigen test kits must be Philippine Food and Drug Administration (FDA) approved and validated by the Research Institute for Tropical Medicine (RITM). FDA-approved test kits to be provided to PTV must be submitted during the opening of bids;
- Has duly trained licensed medical practitioners to perform the test. Licenses must be submitted during the opening of bids;
- Must be on call and can perform test within 12 hours of notification by PTNI authorized personnel from Monday to Sunday including holidays;
- Can provide brief orientation before the administration of Antigen Test to employees;
- The testing site (offsite) must be in Metro Manila and must not be more than ten (10)-kilometer radial distance from PTNI Compound, Visayas Avenue, Diliman, Quezon City.

V. DOCUMENTS FOR SUBMISSION

- Copy of Philgeps registration;
- Mayor's/business permit;
- Copy of Business/ Income Tax Return (ITR);
- Omnibus Sworn Statement
- Copy of Certificate of Medical Technologist or Nurse

JASMINE B. BARRIOS
OIC, Administrative Division


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VI. CONDITIONS AND SUPPLIER RESPONSIBILITIES

The service provider shall:

- A. Release fast and reliable result and certificate within 30 minutes and maximum of one (1) hour from the time of specimen collected to the network authorized representative (PTV Nurse/Safety Officer);
- B. Provide quality health services to the PTNI;
- C. Be responsible for the storage and supply of testing kits to be used;
- D. Ensure that the testing kits be provided are FDA approved;
- E. Responsible in collection of the specimen and reading of the result to determine COVID-19 virus;
- F. Ensure that in the conduct of tests, the use of personal protective equipment by the medical practitioner is observed at all times;
- G. Provide materials and medical supplies needed for the testing;
- H. Responsible for the proper waste disposal of all used materials in the on-site and off-site administration of the test;
- I. Adhere to the guidelines on antigen testing set by the Department of Health
- J. Provide the results of the antigen tests through email and in hard copy to the PTNI focal person with a minimum requirement of 30 minutes and maximum of one (1) hour from the time of specimen collected;
- K. Ensure that no other additional fees will be collected from PTNI in the administration of COVID-19 antigen tests;
- L. Ensure and guarantee that all information, data, test results of the PTNI officers and employees who underwent COVID-19 antigen test shall be kept confidential and secured in accordance with RA 10173 of the Data Privacy Act 2012;

VII. VENUES

1. Walk-in (off-site) of service Provider
2. Drive Thru
3. On-Site at PTNI

VIII. TERMS OF PAYMENT

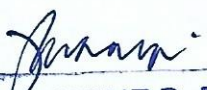
Payment shall be based on actual number of tests conducted for each month and shall be processed thirty (30) days upon receipt of the official billing statement. Winning supplier must furnished all the necessary documents the PTNI may request

IX. CONTRACT OF DURATION

The duration of the contract shall begin upon the receipt of Notice to Proceed until the full consumption of four hundred (400) antigen test kits.

X. RESERVATION CLAUSE

The PTNI reserves the right to reject documents which do not comply with the requirements, waive any formalities of documents and consider any submission of documents as substantial compliance reject any and all bids, declare a failure of bidding, annul the bidding process, or not to award the contract, without thereby incurring any liability to the affected bidder or bidders or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the PTNI.


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