



PEOPLE'S TELEVISION
P A R A S A B A Y A N

REQUEST FOR QUOTATION

RFQ No. 2023 – 048

27 December 2023

(4th posting)

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Supply and Delivery of Hair and Make-up Supplies
Approved Budget for the Contract (ABC)	One Hundred Fifty Thousand Pesos (Php150,000 .00)
Source of Fund	Corporate Budget

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents to be submitted on submission of offer/s, evaluation of offer/s, or before issuance of Notice of Award:

1. Duly accomplished conformity with technical specifications.
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration.
3. Valid Business/Mayor's Permit
4. Income or Business Tax Return (**for ABC's above 500k**)
5. Duly signed and notarized Omnibus Sworn Statement and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (if available).
6. The supplier shall provide a product data sheet of each offered goods.

Quotation/proposal shall be submitted on or before 10:00am, 04 January 2024 , at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City or via email at almodebacsecretariat@ptni.gov.ph.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63 917-5864-993**.

BENJAMIN J. ASAKIL

Chairperson, Bids and Awards Committee



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Conformity with Technical Specifications

INSTRUCTIONS:

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate “comply” or sign the form for compliance with the specifications

Description	Statement of Compliance (Please indicate “comply”)
<p><u>HAIR and MAKE-UP SUPPLIES:</u></p> <p>LIQUID FOUNDATION:</p> <ul style="list-style-type: none">• Radiant lift long lasting radiance face make-up• Long wear foundation, radiance boosting formula, radiance-boosting formula, hydrating ingredients.• Color: Nude, Golden Honey, Deep Bronze, Light Ivory, Warm Caramel• Volume: 30ml (LIQUID FORM)• SPF 30• Must be hypoallergenic products <p>POWDER:</p> <ul style="list-style-type: none">• Facefinity Compact Two-way Powder:• Lightweight with moisturizing formula that contains SPF20 to hydrate your skin all day long• Color: Natural, Warm Golden, Sand, Warm Porcelain, Ivory• Volume: 10g• Product form: Compact Powder• SPF 20• Must be hypoallergenic products <p>CREME PUFF PRESSED POWDER:</p> <ul style="list-style-type: none">• Create a soft-focus, matte finishing powder works with all skin types, featuring light-reflecting particles to diffuse a soft, velvety texture onto skin. Flawless.• Color: Medium Beige, Natural, Golden, Translucent, Truly Fair• Volume: 21g• Compact Powder• Must be hypoallergenic products <p>CONCEALER:</p> <ul style="list-style-type: none">• Facefinity all-day flawless concealer:• Multi-tasking liquid concealer, covers blemishes, dark circles and uneven skin tone. Easy to blend formula glides onto skin, delivering a smooth, natural looking finish. Long wearing, touch proof formula that feels	



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ultra-lightweight and comfortable on skin all day.

- Color: 40, 20, 10, Light, Dark
- Volume: 7.8ml
- Liquid & Stick form
- Must be hypoallergenic products

BLUSH ON:

- Sheer Matte Blush
- To enhance or emphasize cheek bone, hypoallergenic, waterproof and long wearing and fine powder blush.
- Color: SMB01 (Cantaloupe), SMB02 (Taffy), SMB03 (Strawberry), SMB04 (Berry), Orange, Coral
- Volume: 4g
- Compact Powder
- Must be hypoallergenic products

EYEBROW PENCIL:

- Fashion Brow 2in1 Pencil
- To shape the brows
- Color: Dark Brown, Light Brown
- Volume: 1.5g
- Pencil Type

EYEBROW TINT / GEL:

- Eyebrow Tattoo Gel
- Long lasting brow perfection. Easy to use gel formula tints waterproof, sweat proof, and smudge proof.
- Color: Light Brown, Medium Brown, Warm Brown, Grey Brown
- Volume: 7ml
- Liquid Gel

BRONZER HIGHLIGHTER:

- Matte Bronzing Powder
- Used to accentuate the shadows on the face.
- Color: Bright White, Yellow, Brown
- Volume: 7g
- Compact Powder

PRIMER:

- Matte
- Volume: 30ml
- Product form: Cream

CONTOUR POWDER:

- Color: Light Brown, Dark, Super Dark
- Volume: 39g
- Product form: Palette
- Must be hypoallergenic products

LIQUID EYELINER:

- Waterproof
- Color: Black



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- Volume: 1g
- Product form: Liquid pen

EYE SHADOW:

- Color: 16 shades (pink collection, earth tone, brown, black, nude, translucent, burgundy, matte mid-tone)
- Skin tone: Light, fair, and dark skin
- Matte and Glossy
- Volume: 17g
- Palette
- Must have different shades for different skin tone, and hypoallergenic products.

MASCARA:

- Long lasting, waterproof, volumizer, eyelash extension.
- Color: Black
- Liquid form

LIPSTICK:

- Matte and Glossy
- Color: Shade of pink, red, nude colors.
- Volume: 5ml
- Product form: Liquid, Matte, Crayons

LIP BALM:

- Hydrates lips for up to 8 hours and leaves lips with a natural tint of color for sweet moisturized lips.
- Volume: 4g
- Product form: Wax

HAIR SPRAY:

- Extreme hard hold hair spray and maintains solid styles without visible residue. Yet brushable styling.
- Product form: Liquid Spray / Bottle
- Hair Type: Normal Hair
- Volume: 600ml and 350ml

MAKE-UP SPONGE AND FOAM:

- Used as an applicator for liquid foundation, concealer, etc.
- Color: Any color
- 1 box
- Microfiber, suede texture, pretty puff, beauty blender.
- Non-allergenic

TISSUE ROLL:

- For personal hygiene, hypoallergenic, suitable for sensitive skin.
- Color: white
- Volume: 48 rolls per pack

MAKE-UP REMOVER AND CLEANSING WIPES:

- Refresh and cleanse skin, deep cleanse pores and removes water resistant make-up.



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- Should be alcohol free, paraben free, ultra soft, and gentle on skin.
- Volume: 125ml and 30 sheets
- Bottle and Wet wipes
- Should be anti-bacterial, eco-friendly and dermatology tested.

COTTON BUDS:

- For cleansing excess eyebrows, lipsticks, and other cosmetic materials.
- Color: white
- Product form: Hard plastic and cotton
- Volume: 200 pcs. per pack

COTTON PADS:

- For facial cleansing and removing make-up
- Color: white
- Product form: Cotton
- Volume: 150 pcs. per pack
- Should be anti-bacterial, eco-friendly and dermatology tested.

HAIR CLIP / PIN:

- To secure long hair, to bun, or to hold a person's hair in place.
- Product form: Metal stainless
- Color: Black
- Volume: 864 pcs. per box

HAIR TIES:

- For styling hair
- Color: Black
- Volume: 50 pcs. per pack
- Product form: Elastic or bobble

HAND WASH:

- For cleanses before doing make-up, and cares for hands, and is ideal for frequent use.
- Types: Soft and Aromatherapy
- Product form: Liquid
- Volume: 500ml.

BRUSH AND FOAM CLEANER:

- To clean cosmetic brushes, and foam.
- Types: Alcohol free, Paraben free, Aromatherapy
- Liquid form
- Volume: 250ml.

HAIR GEL:

- Used for styling hairs
- Product form: Gel
- Volume: 500ml.



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ROLLER BRUSH:

- Create volume in the body of hair or straighten hair.
- For blow drying and styling loose waves.
- Made of hard wood and plastic
- Color: Dark brown, and brown.
- Sizes: Small (54 inches); medium (48 inches); large (58 inches)

PADDLE BRUSH:

- For drying hair, best blow drying especially for heavy duty blow drying.
- Product form: Bristle made of high grade of plastic and handle made of wood.
- Size: 10.25 inches long, 3.5 inches wide, 1.5 inches deep.

TIP TAIL COMB:

- For placing, lifting, sectioning, and perfect for creating up-do styles and back combing
- Color: Multi-color
- Size: Width - 15cm / Weight - 0.022kg.

HAIR STRAIGHTENING IRON:

- For straightening and curling hair

Product specifications:

- Fast heat up
- 1hr. auto off protection
- Floating and lockable
- 6 temperature selections
- Slim ergonomic design
- 360 degree swivel power cord with hanging loop
- PTC heater

HAIR BLOWER:

- Professional AC Motor
- 2300W
- 2 speed and temperature switches
- 3 heater setting
- Cool shot switch
- Removable filter
- 220 / 240V / 50Hz / 60Hz

LOOSE POWDER:

- Miracle Veil Radiant Loose Powder
- Color: Translucent
- Volume: 4g
- Product form: Powder



TERMS and CONDITIONS:

1. The date of expiration must not be earlier than December 2024.
2. All items to be offered must be generally recognized as high quality and reputable.
3. All items should be hypoallergenic and original.
4. All items must be sealed upon delivery.
5. Missing and damaged items must be immediately replaced by the supplier.
6. Items listed must match the description or specification requested.
7. Delivery of items shall be within five (5) working days upon signing of Notice to Proceed and must be fully delivered by the end of the year (December 2023).
8. The winning bidder shall provide a sample product before contract signing for the approval of the end-user.
9. The supplier shall provide a product data sheet of each offered goods.

By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name

Position/Designation

Date



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QUOTATION/ PROPOSAL

Date:	
Company Name:	
Address:	
Contact No.:	
Email Address:	
Business Permit No.:	
Tax Identification No.:	
PhilGEPS Registration Number:	
Payment Terms:	Thirty (30) days upon issuance of certificate of completion and final acceptance

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer)

Qty	Unit	Item Description	Unit Cost	Total Cost
25	pcs.	Liquid Foundation		
20	pcs.	Two-way Powder		
25	pcs.	Pressed Powder		
5	pcs.	Loose Powder		
15	pcs.	Concealer		
15	pcs.	Blush-on		
15	pcs.	Liquid Eyeliner		
15	pcs.	Eyebrow Pencil		
8	pcs.	Eye Shadow		
5	pcs.	Contour		
10	pcs.	Mascara		
5	pcs.	Eyebrow Tint / Gel		
20	pcs.	Lipstick		
10	pcs.	Lip Balm		
3	pcs.	Bronzer / Highlighter		
6	pcs.	Primer		
50	bottles	Hair Spray		
30	pcs.	Sponge & Foam		
5	pcs.	Hair Gel		



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6	packs	Cotton Buds		
6	packs	Cotton Pads		
3	boxes	Hair Clip		
3	packs	Hair Ties		
2	pcs.	Roller Brush (large)		
2	pcs.	Roller Brush (medium)		
2	pcs.	Paddle Brush		
4	pcs.	Tip Tail Comb		
9	bottles	Hand Wash		
3	bottles	Brush Cleanser		
6	bottles	Make-up Remover		
15	packs	Wet Wipes		
1	pc.	Hair Iron		
1	pc.	Hair Blower		
30	packs	Facial Tissue		
3	packs	Tissue Roll (12 rolls / pack)		
Total Offered Quotation:				₱

General Terms and Conditions:

1. Bidders shall provide the correct and accurate information required in the forms.
2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
3. Quotations exceeding the Approved Budget for the contract shall be rejected.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
7. All items should be delivered within the period specified in the Purchase Order / Job Order.
8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
9. Indicate warranty period in cases of equipment or whenever applicable.
10. **Delivery of items shall be within five (5) working days upon signing of Notice to Proceed..**

Signature over Printed Name

Position/Designation