

# PEOPLE'S TELEVISION REQUEST FOR QUOTATION

#### RFQ No. 2024-008

24 April 2024 (2nd posting)

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	LOT1: Supply and delivery of make-up supplies for Program Production Services (PPS)  LOT2: Supply and delivery of hair and
Approved Budget for the Contract (ABC)	LOT1: Two hundred thousand pesos (Php200,000.00)
	LOT2: One hundred fifty thousand pesos (Php150,000.00)
Source of Fund	Corporate Budget

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents to be submitted on submission of offer/s evaluation of offer/s, or before issuance of Notice of Award:

- 1. Duly accomplished quotation/proposal.
- 2. Duly accomplished conformity with technical specifications.
- 3. PhilGEPS Registration Number or PhilGEPS Certificate of Registration.
- 4. Valid Business/Mayor's Permit
- Duly signed and notarized Omnibus Sworn Statement and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (if available).

Quotation/proposal shall be submitted on or before 10:00am, 03 May 2024, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City or via email at almodebacsecretariat@ptni.gov.ph (a password protected-file is hereby recommended)

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact Ms. Melissa N. Galvez at this number +63 917-5864-993.

balmerson, Bids and Awards Committee



# Conformity with Technical Specifications

## **INSTRUCTIONS:**

- Accomplish this part of RFQ correctly and accurately.
   Do not alter the contents of this form in any way.
   Please indicate "comply" or sign the form for compliance with the specifications.

Description	Statement of Compliance (Please indicate "comply")
LOT1: MAKE-UP SUPPLIES (PPS):	
<ul> <li>LIQUID FOUNDATION:</li> <li>Natural matching shade, super blendable, dermatologically tested, suitable for sensitive skin, non-comedogenic.</li> <li>Color: 220, 312, 310, 128, 120, 128, 320, 332</li> <li>Skin type: Oily, Normal</li> <li>Face make-up coverage: Full</li> <li>Product form: Liquid</li> <li>Sun protection range: (SPF): 11-20</li> </ul>	
<ul> <li>PRESSED POWDER:</li> <li>Face make-up benefits: For even skin color, total coverage of face, hypo allergenic, super stay, 24HR full face coverage.</li> <li>Face make-up finish: Matte + poreless</li> <li>Color: 220, 312, 310, 128, 120, 128, Rajah, Orleans, Silk, Chino, Organza</li> <li>Volume: 13g</li> <li>Product form: Powder</li> </ul>	
PRIMER:  • Face make-up benefits: Use as base before applying make-up, pore minimizing and mattifying  • Face make-up finish: Matte  • Color: Skin tone  • Product form: Cream  • Skin type: Combination oily and normal  • Make-up coverage: Full	
CONCEALER:  Face make-up benefits: Natural matching shade, super blendable, dermatologically tested, suitable for sensitive skin  Color: 12, 14  Skin tone: For fair skin and morena Product form: Stick cream Skin type combination: Normal	



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•	PEOPLE'S TELEVISION Face make-up coverage: Full	
MASC	For eyelashes Big open eyes effect, long lasting, waterproof, volumizer, eyelash extension Color: Black Liquid form Skin type combination: Normal	
BLUS	H ON MINI PALETTE:  To enhance or emphasize cheek bone Color: pink, mahogany, red orange, light red Skin tone: Fair, light, and dark skin Product form: Compact Palette	
EYE S	GHADOW PALETTE: Gives glow to the eyes, Hypo allergenic Color: 16 different shades Skin tone: for light, fair, and dark skin Product form: Compact palette Face make-up coverage: crease of the eyes	
CONT	OUR PALETTE: Used to contour face, enhance the shape of the face, hypo- allergenic, dermatologically tested. Make-up finish: Matte Color: Shimmer & luminous highlighter, warm, and light bronze, dark and deep bronze. Face make-up coverage: Full Product form: Compact powder	
BROV	V TINT: For eyebrow Lock the shape of eye brow, for lasting effect, waterproof Color: Bronze, light brown Product form: Liquid gel Skin type: Normal	
LIQUI	ID EYELINER: Face make-up benefits: Big open eye effect, emphasize perfect shape of eyes Color: Black Product form: Liquid pen For eyelid only	
EYEB	ROW PENCIL: For eyebrows To shape the brows Make-up Finish: Matte Color: Hazelnut, Chestnut, Tiger eye Skin tone: Fair dark, Morena Volume: 114g	



# LIPSTICK: Use as hydration of the lips and add color, use to apply color, texture lips Lip finish: Matt, Glossy Color: Caramel nude, Pink, Red, Fuchsia, Cherry red, Bush nude Product form: Matt, Waterproof, Liquid HAIR SPRAY: Extra strong hold spray hairspray with a clean soft shiny finish, formulated with micro-diffusion technology, extra strong hold yet brushable styling. Product form: Liquid Spray Volume: 265ml. **MAKE-UP REMOVER / MICELLAR:** To refresh and cleanse skin, deep pores and remove make-up, lipstick, whitening, moisturizing with vitamin E. Product form: Liquid Anti-bacterial, eco-friendly, dermatologically tested Volume: 350ml. **FACIAL SPONGE:** Use as an applicator for liquid foundation, concealer, etc. Color: Nude, Tan Volume: 1 pound Product form: Suede texture, non- allergenic **HAIR PINS:** Use to secure long hair, use to bun hair, use to hold hair in place Product form: Metal. Stainless Color: Black Volume: 720 pcs. per box **COTTON BUDS:** For cleansing excess eyebrows, lipsticks, and other cosmetics Anti-bacterial Color: white Product form: Hard plastic and cotton Volume: 200 pcs. per pack (4 packs / bundle) **FACIAL TISSUE:** For removing make-up, wiping of face Product type: Non-perfumed, made of the finest smooth pure materials, suitable for delicate skin Volume: Jumbo pack, 150 sheets, 75 pulls / 3 pcs. / pack Size: 215mm x 200mm



EYEBROW POWDER MINI PALETTE:	
BATHROOM TISSUE:  Benefits: Use for personal hygiene, made from virgin pulp, Hypoallergenic, safe for all kinds of sensitive skin, 2 ply, sustainable paper source, no fluorescent additives, Treated by high temperature process Volume: 2 ply x 24 rolls/pack	
<ul> <li>FACIAL COTTON PAD:</li> <li>Use for removing make-up excess make-up</li> <li>Volume: 200 pcs/pack</li> </ul>	
<ul> <li>HAIR GEL:         <ul> <li>Provides manageability and lose of hair styling, conditions and moisturize hair, lacking the moisture for added sheen</li> </ul> </li> </ul>	
<ul> <li>LIP BALM:</li> <li>Moisture and protect the lips from dryness with vitamin E</li> <li>Product Type: Cream</li> <li>Color: transparent/light red</li> </ul>	

## **TERMS and CONDITIONS: (PPS)**

- 1. The date of expiration must not be earlier than June 2025.
- 2. All items to be offered must be generally recognized as high quality and reputable.
- 3. Missing and damaged items must immediately be replaced by the supplier.

By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name
Position/Designation
 Date



# **QUOTATION/ PROPOSAL**

	Date:	
Company Name:		
Address:		
Contact No.:		
Email Address:		
<b>Business Permit No.:</b>		
Tax Identification No.:		
PhilGEPS Registration Number:		
Payment Terms:	Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with.	

**Quotation/ Proposal** (please indicate the kind of goods with the total bid amount and any other related offer)

LOT1: (PPS)

Qty	Unit	Item Description	Unit Cost	Total Cost
		Liquid Foundation		
84	pcs.	Liquid i odilidation		
72	pcs.	Pressed Powder		
12	pcs.	Primer		
24	pcs.	Concealer		
12	pcs.	Mascara		
12	pcs.	Blush-on mini palette		
6	pcs.	Eye shadow palette		
6	pcs.	Contour palette		
12	pcs.	Brow tint		
12	pcs.	Liquid eyeliner		
54	pcs.	Eyebrow pencil		
24	pcs.	Lipstick		
100	cans	Hair Spray		
12	bottles	Make-up remover / micellar		
30	pcs.	Facial sponge		
6	boxes	Hair pins		
6	packs	Cotton Buds		
36	packs	Facial tissue		



24	packs	PEOPLE'S TELEVISION Bathroom tissue	
12	pcs.	Eyebrow powder mini palette	
36	packs	Facial cotton pad	
6	bottles	Hair gel	
6	pcs.	Lip balm	
Total Offered Quotation: ₱			

#### **General Terms and Conditions:**

- 1. Bidders shall provide the correct and accurate information required in the forms.
- 2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
- 3. Quotations exceeding the Approved Budget for the contract shall be rejected.
- 4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
- 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
- 6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
- 7. All items should be delivered within the period specified in the Purchase Order / Job Order.
- 8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
- 9. Indicate warranty period in cases of equipment or whenever applicable.
- 10. Delivery of items shall be within five (5) working days upon signing of Notice to Proceed.

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# Conformity with Technical Specifications

## **INSTRUCTIONS:**

- Accomplish this part of RFQ correctly and accurately.
   Do not alter the contents of this form in any way.
   Please indicate "comply" or sign the form for compliance with the specifications.

Description	Statement of Compliance (Please indicate "comply")
LOT2: HAIR & MAKE-UP SUPPLIES (PCSO)	
<ul> <li>LIQUID FOUNDATION:         <ul> <li>Radiant Lift Long Lasting Radiance Face Makeup Benefits: Long-wear foundation, radiance-boosting formula, hydrating ingredients.</li> <li>Color: Nude, Golden Honey, Deep Bronze, Light Ivory, Warm Caramel</li> <li>Volume: 30ml</li> <li>Product Form: Liquid Sun Protection Range (SPF): SPF 30</li> </ul> </li> </ul>	
1. Facefinity Compact Two-way Powder Face Makeup Benefits: it's lightweight with a moisturizing formula that contains SPF20 to hydrate your skin all day long  Color: Natural, Warm Golden, Sand, Warm Porcelain, lvory  Volume: 10g Product Form: Compact Powder Sun Protection Range (SPF): SPF20	
2. Creme Puff Pressed Powder Face Makeup Benefits:create a soft-focus, matte finishing powder works with all skin types, featuring light-reflecting particles to diffuse a soft, velvety texture onto skin. Flawless.   Color: Medium Beige, Natural, Golden, Translucent, Truly Fair  Volume: 21g  Product Form: Compact Powder	
3.Miracle Veil <b>Loose Powder</b> Lightweight loose powder gives skin an instant glow up, Fixes makeup into place and extends foundation wear, Sweep onto skin for soft-focus, fresh-faced finish.	



#### CONCEALER:

#### PEOPLE'S TELEVISION

- Facefinity All Day Flawless Concealer Face Makeup Benefits: Multi-tasking liquid concealer covers blemishes, dark circles and uneven skin tone. Easy-to-blend formula glides onto skin, delivering a smooth, natural-looking finish. Long-wearing, touch-proof formula that feels ultra-lightweight and comfortable on skin all day.
- Color: 40, 20, 10, Light, Dark
- Volume: 7.8ml
- Product Form: Liquid and Stick.

#### **BLUSH-ON:**

- Sheer Matte Blush Face Makeup Benefits: To enhance or emphasize the cheekbone, hypo allergenic, waterproof and long wearing and fine powder blush.
- Color: SMB 01 (Cantaloupe), SMB02 (Taffy), SMB03 (Strawberry), SMB04 (Berry), Orange, Coral
- Volume: 4g
- Product Form: Compact Powder.

#### **EYE BROW PENCIL:**

- Fashion Brow 2 in 1 Pencil Face Makeup Benefits: To shape the brows
- Color: Dark Brown, Light Brown,
- Volume: 1.5q
- Product Form: Pencil type.

#### **EYE BROW TINT / GEL:**

- Eyebrow Tattoo Gel Face Makeup Benefit s: long
   -lasting brow perfection. This easy -to-use gel formula tints waterproof , sweat proof and smudge proof
- Color: Light brown, Medium Brown, Warm Brown, Grey Brown
- Volume: 7ml
- Product Form: Liquid Gel

#### **BRONZER HIGHLIGHTER:**

- Matte Bronzing Powder Face Make- up Benefits: used to accentuate the shadows on your face.
- Color: Bright White, Yellow, Brown
- Volume: 7g
- Product Form: Compact Powder.

#### PRIMER:

- Face Make up Benefits: Use as base before applying make-up, pore minimizing and mattifying
- Face make-up finish: Matte
- Volume: 3 0 ml
- Product Form: Cream

#### **CONTOUR POWDER:**

- Face Makeup Benefits: Use to contour the face and enhance the shape of the face.
- Color: Light Brown, Dark, Super Dark



<ul> <li>Volume: 39g</li> <li>Product Form: palette.</li> </ul>	
<ul> <li>LIQUID EYELINER:</li> <li>Face Make-up Benefits: big open eyes effect and emphasize perfect shape of the eyes, water proof</li> <li>Color: Black</li> <li>Volume 1g</li> <li>Product Form: Liquid pen</li> </ul>	
<ul> <li>EYE SHADOW:</li> <li>Face Makeup Benefits: gives glow to eyes and long lasting use.</li> <li>Color: 16 shades (Pink Collection, Earth tone, Brown, Black, Nude, Translucent, Burgundy, Matte mid-tone</li> <li>Skin Tone: Light, Fair and Dark skin</li> <li>Face coverage: Matte and Glossy</li> <li>Volume: 17g</li> <li>Product Form: Palette.</li> </ul>	
<ul> <li>MASCARA:</li> <li>Face Makeup Benefits: Big open eyes effect, long lasting, waterproof, volumizer, eyelash extension.</li> <li>Color: Black</li> <li>Volume:</li> <li>Product Form: Liquid.</li> </ul>	
<ul> <li>LIPSTICK:</li> <li>Face Makeup Benefits: Use as hydration of the lips and add color. Use to apply color and texture to lips.</li> <li>Makeup Finish: Matte and Glossy</li> <li>Color: Shade of pink, red, nude colors</li> <li>Volume: 5ml</li> <li>Product Form: Liquid, Matte, Crayons.</li> </ul>	
<ul> <li>LIP BALM:</li> <li>Face Makeup Benefits: Hydrates lips for up to 8 hours and leaves lips with a natural tint of color for sweet moisturized lips.</li> <li>Color: Volume: 4g</li> <li>Product Form: Wax</li> </ul>	
<ul> <li>HAIR SPRAY:</li> <li>Hair Benefits: Extreme hard hold hairspray and maintains solid styles without visible residue. Yet brushable styling</li> <li>Product form: Liquid Spray/Bottle</li> <li>Hair Type: Normal Hair</li> <li>Volume: 600ml and 350ml.</li> </ul>	
<ul> <li>MAKE-UP SPONGE AND FOAM:</li> <li>Benefits: Use as applicator for liquid foundation, concealer etc.</li> <li>Color: Any color</li> </ul>	



<ul> <li>Volume: 1 box</li> <li>Product Form: Microfiber, Suede texture, Pretty Puff, Beauty Blender.</li> </ul>	
<ul> <li>TISSUE ROLL:</li> <li>Benefits: Use for personal hygiene, hypoallergenic, suitable for sensitive skin. Color: White</li> <li>Volume: 48 rolls per pack</li> </ul>	
<ul> <li>MAKE-UP REMOVER AND CLEANSING WIPES:</li> <li>Benefits: Refresh and cleanse skin, deep cleanse pores and removes water resistant makeup. Should be alcohol free, paraben free, ultra soft and gentle on skin.</li> <li>Volume:125ml and 30 sheets Product Form: Bottle and Wet Wipes</li> </ul>	
<ul> <li>COTTON BUDS:</li> <li>Benefits: Use for cleaning excess eyebrows, lipsticks and other cosmetic materials.</li> <li>Color: White</li> <li>Product Form: Hard plastic and cotton</li> <li>Volume: 200 pcs per pack</li> </ul>	
<ul> <li>COTTON PADS:</li> <li>Benefits: Use for facial cleansing and removing make-up.</li> <li>Color: White</li> <li>Product Form: Cotton</li> <li>Volume: 150 pcs per pack</li> </ul>	
<ul> <li>HAIR CLIP / PIN:</li> <li>Hair benefits: used to secure long hair, used to bun, used to hold persons in har in place.</li> <li>Product form: Metal Stainless</li> <li>Color: Black 864 pcs per box</li> </ul>	
<ul> <li>HAIR TIES:</li> <li>Benefits: Use for styling hair.</li> <li>Color: Black Volume: 50pcs/packs</li> <li>Product Form: Elastic or Bobble</li> </ul>	
<ul> <li>HAND WASH:</li> <li>Benefits: For cleanses before doing makeup and cares for hands and is ideal for frequent use.</li> <li>Types: Soft and Aromatherapy</li> <li>Product Form: Liquid</li> <li>Volume: 500ml</li> </ul>	
<ul> <li>BRUSH AND FOAM CLEANER:</li> <li>Benefits: To clean cosmetic brushes and foam.</li> <li>Types: Alcohol free, Paraben Free, Aromatherapy</li> <li>Product Form:</li> <li>Liquid Volume: 250ml.</li> </ul>	



HAIR GEL:  • Benefits: Use for styling hairs  • Product Form: Gel  • Volume: 500ml	
<ul> <li>HAIR STRAIGHTENING IRON:</li> <li>Hair Benefits: Use to straighten and curl the hair.</li> <li>Product Specification: Fast Heat Up 1hr Auto Off Protection Floating and Lockable 6 Temperature selections Slim ergonomic design 360 degree swivel power cord with hanging loop PTC heater</li> </ul>	
<ul> <li>HAIR BLOWER:         <ul> <li>Hair Benefits: Quick Dry Hair Dryer, for curling and making waves and volumes and body of the hair.</li> <li>Product Specification: Professional AC Motor 2300W 2 Speed and Temperature Switches 3 heater Setting Cool Shot Switch Removable Filter 220/240V/50Hz/60HZ</li> </ul> </li> </ul>	

### **TERMS AND CONDITIONS (PCSO):**

- 1. The date of expiration must not be earlier than December 2024.
- 2. All products must be hypoallergenic.
- 3. For the eye shadow it must have different shades for different skin tones.
- 4. All items to be offered must be generally recognized as high quality and reputable.
- 5. All items should be hypoallergenic and original.
- 6. All items must be sealed upon delivery.
- 7. Missing and damaged items must be immediately replaced by the supplier.
- 8. Items listed must match the description or specification requested.
- 9. The winning bidder shall provide a sample product of foundation before contract signing for the approval of the end-user.

By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name
Position/Designation
Position/Designation
Date



# Company Name: Address: Contact No.: Email Address: Business Permit No.: Tax Identification No.: PhilGEPS Registration Number: Payment Terms: Payment Terms: Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with.

**Quotation/ Proposal** (please indicate the kind of goods with the total bid amount and any other related offer)

LOT2: (PCSO)

Qty	Unit	Item Description	Unit Cost	Total Cost
Qty	Onit	item bescription	Unit Cost	Total Cost
60	pcs.	Liquid Foundation		
30	pcs.	Powder (compact two-way)		
30	pcs.	Crème puff pressed powder		
30	pcs.	Miracle veil loose powder		
15	pcs.	Concealer		
15	pcs.	Blush-on		
15	pcs.	Eye brow pencil		
15	pcs.	Eye brow tint/gel		
10	pcs	Bronzer highlighter		
10	pcs	Primer		
8	pcs	Contour powder		
15	pcs	Liquid eye liner		
5	pcs	Eye shadow		
15	pcs	Mascara		
10	pcs	Lipstick		
5	pcs	Lip balm		
20	cans	Hair spray		
30	pcs	Make-up sponge and foam		



4	packs	Tissue roll ARASABAYAN	
3	Bottles	Make-up remover	
40	packs	Cleansing wipes	
5	packs	Cotton buds	
5	packs	Cotton pads	
2	boxes	Hair clip / pin	
5	packs	Hair ties	
10	bottles	Hand wash	
3	bottles	Brush and foam cleaner	
2	bottles	Hair gel	
1	unit	Hair straightening Iron	
1	unit	Hair blower	
Total Am	ount:		₽

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- 2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
- 3. Quotations exceeding the Approved Budget for the contract shall be rejected.
- 4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
- 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
- 6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
- 7. All items should be delivered within the period specified in the Purchase Order / Job Order.
- 8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
- 9. Indicate warranty period in cases of equipment or whenever applicable.
- 10. Delivery of items shall be within five (5) working days upon signing of Notice to Proceed.

Signature over Printed Name
Position/Designation