

PEOPLE'S TELEVISION
P A R A S A B A Y A N
REQUEST FOR QUOTATION

RFQ No. 2024 – 024

16 May 2024

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	One (1) lot supply, delivery, testing, and commissioning of spare parts of studio operation digital video switcher of the People's Television Network, Inc. (PTNI)
Approved Budget for the Contract (ABC)	Six hundred ninety-three thousand pesos (Php693,000.00)
Source of Fund	Corporate budget

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents to be submitted on submission of offer/s evaluation of offer/s, or before issuance of Notice of Award:

1. Duly accomplished quotation/proposal.
2. Duly accomplished conformity with technical specifications.
3. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
4. Valid Business/Mayor's Permit
5. Income or Business Tax Return
6. Duly signed and notarized Omnibus Sworn Statement and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (if available)
7. Undertaking from the bidder certifying that all supplied parts are original, brand new, and compatible with the existing equipment.

Quotation/proposal shall be submitted **on or before 10:00 am, 27 May 2024**, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City or via email at altmodebacsecretariat@ptni.gov.ph (a password protected-file is hereby recommended)

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63 917-5864-993**.



BENJAMIN J. ASAKIL
Chairperson, Bids and Awards Committee



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Conformity with Technical Specifications

INSTRUCTIONS:

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate "comply" or sign the form for compliance with the specifications.

Description	Statement of Compliance (Please indicate "comply")
<p>Fader Assembly (Design and compatibility with the existing video switcher)</p> <p>Fader Cover: VGK4235 Fader Lever Sleeve: VGK4236 Fader Led Filter: VGL1487 Fader Grip: VGU0R60 Fader U: VXL3420</p>	
<p>Joystick Assembly (Design and compatibility with the existing video switcher)</p> <p>Joystick Knob: VGU0R61 Joystick Lever: 3MA001111BAA SD-Access Lens: VGL1488 POS SD Cover: VGK4238 SD Lid: VGK4239 Knob Base: VGU0R58 Knob Top: VGU0R59 POS P.C Board: VEP66511A SD Card P.C Board: VEP66513A</p>	
<p>OLED Display: L5HAAYY00003</p>	
<p>Service Charge (1 lot repair, installation, and actual testing)</p>	

TERMS:

1. All supplied spare parts of Panasonic AV-HS60U2E/C2P video switcher shall be original, brand new and compatible with the equipment.
2. Installation is required in new and existing units, equipment, and accessories.
3. Integration is required in new and existing units, equipment, and accessories.
4. Testing and commissioning as a standard operation procedure shall be done



5. Defective parts/accessories are required to be turned over to (PTNI) as waste materials.
6. The supplier shall immediately replace all delivered goods that are found defective at no cost to the PTNI.
7. All repairs shall be done in the Service Center of the winning bidder subject to the internal rules on property management of the Procuring Entity.
8. Undertaking from the bidder certifying that all supplied spare parts are original, brand new and compatible with the existing equipment.
9. The supplier / system integrator should provide a technical report on the project / repair / parts / service status, especially at the time of completion / operation.
10. The supplier/system integrator shall conduct actual testing, commissioning, and basic set-up for normal operation as a requirement for the issuance of certificate of final acceptance.
11. The supplier/system integrator shall provide technical support at any given time, especially in times of emergency situation whether out of warranty period.

DELIVERY PERIOD:

Within thirty (30) calendar days upon signing of Notice to Proceed.

WARRANTY:

One (1) year warranty on parts and labor.

By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name

Position/Designation

Date



QUOTATION/ PROPOSAL

Date:	
Company Name:	
Address:	
Contact No.:	
Email Address:	
Business Permit No.:	
Tax Identification No.:	
PhilGEPS Registration Number:	
Payment Terms:	Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with.

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer)

Item Description	QTY	Unit Cost	Total Cost
Fader cover	8 pcs.		
Fader Lever Sleeve	8 pcs.		
Fader Led Filter	8 pcs.		
Fader Grip	8 pcs.		
Joystick Knob	4 pcs.		
Joystick Lever	4 pcs.		
SD-Access Lens	4 pcs.		
POS SD Cover	4 pcs.		
SD Lid	4 pcs.		
Knob Base	4 pcs.		
Knob Top	4 pcs.		
POS P.C. Board	4 pcs.		



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OLED Display	76 pcs.		
Service Charge (repair, installation, and actual testing)	1 lot		
Total Amount:			₱

General Terms and Conditions:

1. Bidders shall provide the correct and accurate information required in the forms.
2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
3. Quotations exceeding the Approved Budget for the contract shall be rejected.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
7. All items should be delivered within the period specified in the Purchase Order / Job Order.
8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
9. Indicate warranty period in cases of equipment or whenever applicable.

Signature over Printed Name

Position/Designation