

Supplier : MOSTACO MARKETING Address : 68A Lalaine Benner St., BF Resort Village, Las Piñas City Tel no. TIN : (8+25-4112-0918-8078161) (0917-1204031) 915-524-116-000VAT Mode of Procurement: Small Value Procurement -RFQ No. 2024-010	P.O. No.: 24-05-0021 page 1 of 2 Date : May 27, 2024 P.R. No.: 24-03-0118 Date : March 22, 2024
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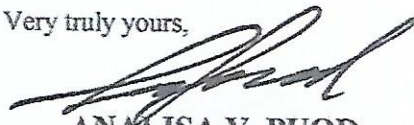
Gentlemen:
 Please furnish this Office the following articles subject to the terms and condition contained herein:


Place of Delivery : PTNI, Broadcast Complex, Visayas Ave., QC	Delivery Term : full delivery
Date of Delivery : within seven (7) calendar days upon signing of NTP	Payment Term : 30 calendar days upon issuance of certificate of completion and acceptance

Unit	Description	Quantity	Unit Cost	Amount
Small Value Procurement-RFQ No. 2024-010				
Supply and Delivery of 2nd Quarter Office Supplies				
FY2024				
pcs.	Clearbook, 20 transparent pockets, A4	15	30.00	450.00
pcs.	Clearbook, 20 transparent pockets, legal	20	36.00	720.00
pcs.	AA Alkaline Battery (4pcs/pack)	200	23.00	4,600.00
pcs.	AAA Alkaline Battery (4pcs/pack)	150	23.00	3,450.00
box	Carbon Film, A4 (100sheets/box)	1	294.00	294.00
btls.	Glue, All purpose 200grams	5	84.00	420.00
roll	Tape, Masking, 24mm	100	270.00	2,700.00
roll	Tape, Masking, 48mm	30	58.00	1,740.00
roll	Tape, Packaging, 48mm	25	22.00	550.00
roll	Tape, Transparent 48mm	20	22.00	440.00
box	Clip, backfold, 25mm	15	18.00	270.00
box	Clip, backfold 32mm	15	26.00	390.00
box	Clip, backfold 50mm	25	65.00	1,625.00
pcs.	Data Folder, Legal (Lever Arch File)	50	93.00	4,650.00
pcs.	Envelope, Expanding, Plastic, long	10	53.00	530.00
box	Envelope, Mailing (500pcs/box), legal	7	300.00	2,100.00
pcs.	File Organizer Expanding, Plastic, legal	10	141.00	1,410.00
set	File Tab/Index Divider, bristol board, A4	200	16.00	3,200.00
box	Folder, Pressboard (100pcs./box) long	5	1,440.00	7,200.00
pack	Folder with tab, A4 (100pcs/pack)	5	498.00	2,490.00
pcs.	Expanded Green Folder, long	100	15.00	1,500.00
pc.	Magazine File Box, large	21	180.00	3,780.00
set	Marker, Flourescent (3 colors/set)	50	36.00	1,800.00
pc.	Marker, Permanent (Red)	10	12.00	120.00
pc.	Marker, Whiteboard (Black)	30	15.00	450.00
pc.	Marker, Whiteboard (Blue)	5	15.00	75.00

(Total amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

ANALISA V. PUOD
 Authorized Official

Conforme:

 Signature over Printed Name of Supplier

6/5/24
 Date

Funds Available:

Supplier : **MOSTACO MARKETING**
 Address : **68A Lalaine Benner St., BF Resort Village, Las Piñas City**
 Tel no./TIN **(8425-4112/0918-3078161/0917-1204031) 915-524-116-000VAT**
 Mode of Procurement: **Small Value Procurement -RFQ No. 2024-010**

P.O. No.: **24-05-0021 page 2 of 2**
 Date : **May 27, 2024**
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Unit	Description	Quantity	Unit Cost	Amount
	Small Value Procurement-RFQ No. 2024-010 Supply and Delivery of 2nd Quarter Office Supplies FY2024			
pcs.	Marker, Whiteboard (Red)	10	15.00	150.00
pc.	Puncher (heavy duty)	3	144.00	432.00
pc.	Staple remover (jaw style)	5	15.00	75.00
pc.	Spiral notebook, 90 leaves	50	72.00	3,600.00
cart	Ink Cartridge (Epson) C13T664200 (T6642) Cyan	2	240.00	480.00
cart	Ink Cartridge (Brother) BT5000C	3	350.00	1,050.00
cart	Ink Cartridge (Brother) BT5000Y	3	350.00	1,050.00
cart	Ink Cartridge (Brother) BT5000M	3	350.00	1,050.00
cart	Ink Cartridge (Brother) BT-D60 Black	3	350.00	1,050.00
cart	Ink Cartridge (HP Deskjet 2777), Black	3	555.00	1,665.00
roll	Duct Tape 48mm x 10m (Grey)	12	64.00	768.00
roll	Duct Tape 1.8 x 20 yards (Black)	8	186.00	1,488.00
box	Fastener, Plastic	20	29.00	580.00
pack	PVC Bookbinding Cover, A4 (100pcs/pack)	3	420.00	1,260.00
pack	Morocco Board Paper Binding Cover, A4 (100pcs/pack)	3	323.00	969.00
pack	A4 Parchment Paper, 80gsm (50pcs/pack)	2	132.00	264.00
bundle	Daily Time Record (100pcs/bundle)	4	96.00	384.00
box	Plastic Ring Binder 10mm (50pcs./box)	3	480.00	1,440.00
box	Plastic Ring Binder 12mm (50pcs./box)	3	600.00	1,800.00
cart	Ink Cartridge (HP Deskjet 2777), Tri-colour	3	555.00	1,665.00
	----- nothing follows -----			

(Total amount in Words) *sixty eight thousand one hundred seventy four pesos only*

68,174.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,



ANALISA V. PUOD

Authorized Official

Conforme:



JOJIE R. VELINA

Signature over Printed Name of Supplier

6/5/24

Date

Funds Available:

