

REQUEST FOR QUOTATION

RFQ No. 2024 – 042

16 August 2024

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Supply and Delivery of One (1) Lot Aircon Coil Cleaner and Chemicals for the Water Treatment Maintenance of the three (3) units Bottle Type Cooling Tower of the 50TR Air Conditioning Unit at Transmitter Room and Studios A & B
Approved Budget for the Contract (ABC)	Two hundred ninety-nine thousand five hundred pesos (PhP 299,500.00)
Source of Fund	Corporate Budget

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents on the day of submission of offer/s:

1. Duly accomplished conformity with technical specifications.
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
3. Valid Business/Mayor's Permit
4. Income or Business Tax Return (for ABC's PhP 500,000.00 above)
5. Duly signed and notarized Omnibus Sworn Statement and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (before the issuance of Notice of Award (NOA)).

Additional Requirement:

6. Participating bidders must submit a compliance certificate issued checked and reviewed by the registered chemist that all composition of chemicals is listed on the database of Department of Environment and Natural Resources (DENR), Environment of Management Bureau (EMB) and Philippine Inventory of Chemicals and Chemicals Substances (PICCS)

Sealed Quotation/proposal shall be submitted on or before 10:00 am, 29 August 2024, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.



The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63 917-5864-993**.

JASMINE B. BARRIOS

Chairperson, Bids and Awards Committee



Conformity with Technical Specifications

INSTRUCTIONS:

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate “comply” or sign the form for compliance with the specifications

Description	Statement of Compliance (Please indicate “comply”)
<p>One (1) Lot Supply and Delivery of:</p> <p>a. Chemicals for the Water Treatment</p> <ul style="list-style-type: none"> ● Anti-scale & corrosion - Control the precipitation of scale-forming compounds such as calcium and magnesium carbonates ● Algaecide - Prevent and control slime formation, growth of algae, bacteria and other foul odor ● Microbiocide - Control microbiological problems 	
<p>b. Aircon Coil Cleaner</p> <ul style="list-style-type: none"> ● Alkaline base 	

Water Treatment Schedule

The winning bidder must set up the implementation of maintenance treatment program of the system, the following procedures should be followed:

1. Conduct inspection and evaluation of the whole system to determine the necessity of dosing
2. Make a baseline data of the treatment program
3. Gather all specific information of the units to be operated
4. Coordinate with the maintenance section

Monitoring Services

1. The winning bidder shall provide technical supervision during the first day of implementation of the treatment. The end-user shall take over in the next application of chemicals.
2. The winning bidder shall provide technical supervision to introduce the proper dosing of chemicals for the particular system.
3. The technical service engineer/representative shall conduct monthly monitoring and once a month water sampling analysis to monitor the efficacy of the



chemicals treatment and shall make the necessary recommendation and/or adjustment on the system. Corresponding reports, including the operating parameters shall be submitted to the maintenance section.

4. The winning bidder shall perform once a year pressurized mechanical siphoning cleaning of the cooling tower.

Guarantee

1. The winning bidder shall guarantee that the chemicals supplied will not harm nor damage other equipment when expelled.
2. The chemicals offered are non-toxic and do not irritate the skin.
3. The winning bidder shall provide two (2) pieces measuring cups.

Delivery

Seven (7) working days upon receipt of Notice to Proceed (NTP).

Note: The winning bidder shall coordinate with the **Property Section** for the schedule of delivery of items awarded through **property@ptni.gov.ph** or **09985959472**.

By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name

Position/Designation

Date



QUOTATION/ PROPOSAL

Date:	
Company Name:	
Address:	
Contact No.:	
Email Address:	
Business Permit No.:	
Tax Identification No.:	
PhilGEPS Registration Number:	
Payment Terms:	Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer)

Item Description	QTY	Unit Cost	Total Cost
Chemicals for the Water Treatment <ul style="list-style-type: none"> • Anti-scale & corrosion • Algacide • Microbiocide 	Depends on the quantity to be applied and the capacity of the cooling tower to supply in twelve (12) months.		
Aircon Coil Cleaner (Alkaline base)	6 containers (30 liters / container)		
Total Amount:			₱

General Terms and Conditions

- Bidders shall provide the correct and accurate information required in the forms.
- All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
- Quotations exceeding the Approved Budget for the contract shall be rejected.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
- The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
- All items should be delivered within the period specified in the Purchase Order / Job Order.
- Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
- Indicate warranty period in cases of equipment or whenever applicable.

Signature over Printed Name

Position/Designation

PEOPLE'S TELEVISION NETWORK, INC.

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