



## REQUEST FOR QUOTATION

**RFQ No. 2024 – 046**

25 September 2024

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations Republic Act No. 9184.

<b>Name of Project</b>	<b>Provision of One Gigabit per second (1-GBPS) High Speed Internet Service Connection for News Division in PTNI Manila</b>
<b>Approved Budget for the Contract (ABC)</b>	<b>Eight hundred forty-five thousand pesos (PhP 845,000.00)</b>
<b>Source of Fund</b>	Corporate Budget

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents on the day of submission of offer/s:

1. Duly accomplished conformity with technical specifications.
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
3. Valid Business/Mayor's Permit
4. Income or Business Tax Return **(for ABCs above PhP 500,000.00)**
5. Duly signed and notarized Omnibus Sworn Statement **(for ABCs above PhP 50,000.00)** and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (before the issuance of Notice of Award (NOA)).

**Sealed Quotation/proposal** shall be submitted **on or before 10:00 am, 04 October 2024**, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63 917-5864-993**.

**JASMINE B. BARRIOS**

Chairperson, Bids and Awards Committee



## Conformity with Technical Specifications

**INSTRUCTIONS:**

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate “comply” or sign the form for compliance with the specifications

Description	Statement of Compliance (Please indicate “comply”)
<p><b>One (1) Lot Internet Service Connection</b></p> <ul style="list-style-type: none"> <li>● Speed - 1Gbps</li> </ul>	
<p><b>One (1) Lot Cables and Accessories</b></p> <ul style="list-style-type: none"> <li>● Cable - used for connectivity</li> <li>● Accessories - equipment that supports other equipment.</li> <li>● Router - is a device that connects two or more packet-switched networks or subnetworks.</li> </ul>	
<p><b>One (1) Lot Installation and Connections</b></p> <ul style="list-style-type: none"> <li>● Installation and connections from the post to I.T, room to be installed to the end-user’s server room.</li> </ul>	

**Project Site**

People’s Television Inc. Main building Broadcast Complex Visayas Avenue Diliman Quezon City, Metro Manila.

**Completion of Project**

Provision of One Gigabit Per Second (1-Gbps) High-Speed Internet Service Connection for News Division in PTNI Manila shall commence within fifteen (15) calendar days upon signing of Notice to Proceed.

**SCHEDULE OF REQUIREMENTS**

- The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.
- One (1) year contract commencing within fifteen (15) calendar days upon signing of Notice to Proceed (NTP).



## SCOPE OF WORK

The project covers the installation of Primary Lease Line internet connection with One Gigabit per second (1-Gbps) for PTNI Main Building. It involves the following:

### Pre-Installation

1. The winning Bidder shall provide the necessary hardware, terminations and other services required to set up the internet connection.
2. Provision of diagnostic reports and updates in case of connection failure within 24 hours upon notification.
3. Provision of monthly utilization graphs and/or Multi Router Traffic Grapher (MRTG)
4. tool for monitoring of link quality and bandwidth utilization.
5. Delivery of an IPv4 and IPv6 ready and/or compliant connection;
6. Provision of 24x7 support services.

### Actual Installation

1. The winning bidder must wear their company ID and uniform during the installation of internet connection in the People's Television Main Building.
2. Provide a detailed work plan specifying installation, activities and network diagram.
3. Installation and other related costs shall be at the expense of the contractor.
4. Set up Internet connection with the Committed Information Rate (CIR) connection
5. bandwidth for both upstream and downstream network traffic flows at the PTNI Main
6. Office.
7. Provide and install a Router for the Internet connections.
8. Supply internet connectivity directly to the end user's server room, along with the
9. necessary materials for this task. This also covers the installation of cables and insulation using industry-standard practices and materials.

### Configuration

1. Configure router or fiber modem for dedicated leased line internet connection
2. Configure router to the equivalent direct Internet connection speed.
3. Configure backup router, if any.

### Testing

4. Allocate a minimum of 6 usable public IP addresses or a single /29 class network to PTNI.
5. Provide Domain Name System (DNS) reverse lookup for entries with the assigned classless network;
6. The selected Internet Service Provider (ISP) shall notify PTNI in writing seven (7) days prior to the required inspection/testing of the internet service connection.



7. The acceptance test procedure shall be in accordance with the following:
  - The acceptance testing will be undertaken for a period of seven (7) days.
  - Leased line internet will have no service interruption during the agreed testing period.
  - The guaranteed Internet bandwidth of 1-Gbps Leased Line Internet with 1- Gbps Committed Information Rate (CIR) is attained during 24 hours.
  - MRTG should be in place.
  - Assignment of at least 6 usable Public IP Addresses.
8. If any of the aforementioned conditions are not met, the testing period will be reset, and it will continue until all conditions have been continuously satisfied for a full seven (7) working days.
9. PTNI shall issue Certificate of Inspection and Acceptance to the Provider upon successful completion of the testing certifying that the Service Provider conforms to the agreement.

### **Implementation**

1. Will keep all equipment in proper working condition through regular maintenance.
2. Provide an escalation list and procedure in reporting faults and outages.
3. Service Provider must immediately advise PTNI of any downtime occurrence or if any case the internet will be rerouted to a backup link.
4. Service Providers must immediately replace the existing equipment once found defective.

### **Maintenance**

1. Provide a single point of contact for customer support.
2. Shall respond to request for maintenance at no cost to PTNI.
3. Provide not less than seven (7) days proactive notice of scheduled downtimes, service interruption, upgrades or preventive maintenance, if any, subject to the approval of PTNI.

### **Technical Conditions**

1. The winning bidder must submit a detailed work plan specifying installation design, detailed activities, connectivity diagram from end user premise up to the last mile and timelines. Bidders are required to conduct site inspection.
2. The bidders must be compliant with the following:
  - Bandwidth and Connectivity Support.
    - Immediate problem isolation and resolution.
    - Provide corrective service information and configuration
    - Remote system monitoring and reporting (MRTG of the sites).
  - Service Restoration and Quality of Service (QoS) Levels
    - 8am x 5pm NBD (Next Business Day) response time.
    - Down / Disconnected sites must be up and running within reasonable time upon receiving the report.





**CONTACT INFORMATION FOR DELIVERY COORDINATION:**

The winning bidder shall coordinate with the Property Section for the schedule of delivery of items awarded through ***property@ptni.gov.ph*** or **09985959472**.

**PAYMENT TERMS:**

Within thirty (30) calendar days after the completion and submission of the end-user's certificate of acceptance.

*By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.*

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Date



## QUOTATION/ PROPOSAL

<b>Date:</b>	
<b>Company Name:</b>	
<b>Address:</b>	
<b>Contact No.:</b>	
<b>Email Address:</b>	
<b>Business Permit No.:</b>	
<b>Tax Identification No.:</b>	
<b>PhilGEPS Registration Number:</b>	
<b>Payment Terms:</b>	Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with

**Quotation/ Proposal** (please indicate the kind of goods with the total bid amount and any other related offer)

Item Description	QTY	Unit Cost	Total Cost
<b>Internet Service Connection</b> • Speed - 1Gbps	1 lot		
<b>Cables and Accessories</b> • cable, accessories, router	1 lot		
<b>Installation and Connections</b>	1 lot		
<b>Total Amount:</b>			<b>₱</b>

### General Terms and Conditions

- Bidders shall provide the correct and accurate information required in the forms.
- All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
- Quotations exceeding the Approved Budget for the contract shall be rejected.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
- The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
- All items should be delivered within the period specified in the Purchase Order / Job Order.
- Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
- Indicate warranty period in cases of equipment or whenever applicable.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

### PEOPLE'S TELEVISION NETWORK, INC.

Broadcast Complex, Visayas Avenue, Diliman, Quezon City 1128, Philippines  
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