

## REQUEST FOR QUOTATION

**RFQ No. 2024 – 048**

17 October 2024

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

<b>Name of Project</b>	Supply and Delivery of One (1) Lot Aircon Coil Cleaner and Chemicals for the Water Treatment Maintenance of the three (3) units Bottle Type Cooling Tower of the 50TR Air Conditioning Unit at Transmitter Room and Studios A & B
<b>Approved Budget for the Contract (ABC)</b>	<b>Two hundred ninety-nine thousand five hundred pesos (PhP 299,500.00)</b>
<b>Source of Fund</b>	Corporate Budget

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents on the day of submission of offer/s:

1. Duly accomplished conformity with technical specifications.
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
3. Valid Business/Mayor's Permit
4. Income or Business Tax Return (for ABC's PhP 500,000.00 above)
5. Duly signed and notarized Omnibus Sworn Statement and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (before the issuance of Notice of Award (NOA)).


**Additional Requirements:**

6. Environmental Compliance Certificate issued by Department of Environment and Natural Resources-Environment of Management Bureau (DENR-EMB)
7. Certification from DENR-EMB that the chemicals being offered are included in the Philippine Inventory of Chemicals and Chemicals Substances (PICCS).
8. Participating bidders must submit a Certificate of Product Registration from Intellectual Property Office (IPO).

**Sealed Quotation/proposal shall be submitted on or before 10:00 am, 28 October 2024**, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63 917-5864-993**.

  
**JASMINE B. BARRIOS**  
Chairperson, Bids and Awards Committee

**PEOPLE'S TELEVISION NETWORK, INC.**

Broadcast Complex, Visayas Avenue, Diliman, Quezon City 1128, Philippines  
www.ptvnews.ph | www.ptni.gov.ph | ogm@ptni.gov.ph



## Conformity with Technical Specifications

**INSTRUCTIONS:**

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate “comply” or sign the form for compliance with the specifications

Description	Statement of Compliance (Please indicate “comply”)
<p><b>One (1) Lot Supply and Delivery of:</b></p> <p><b>1. Chemicals for the Water Treatment</b></p> <ul style="list-style-type: none"> <li>● <b>Anti-scale &amp; corrosion</b> - Control the precipitation of scale-forming compounds such as calcium and magnesium carbonates</li> <li>● <b>Algicide</b> - Prevent and control slime formation, growth of algae, bacteria and other foul odor</li> <li>● <b>Microbiocide</b> - Control microbiological problems</li> </ul>	
<p><b>2. Aircon Coil Cleaner</b></p> <ul style="list-style-type: none"> <li>● Alkaline-based</li> </ul>	

**Water treatment schedule and monitoring services**

The winning bidder must set up the implementation of maintenance treatment program and monitoring services of the following:

1. Coordinate with the Building and Grounds Section.
2. Conduct inspection and evaluation of the whole system to determine the necessity of dosing.
3. Provide a data sheet for the weekly water treatment program.
4. Shall provide technical supervision during the first day of implementation of the treatment.
5. Shall conduct weekly chemical treatment dosing on-site.
6. Shall conduct once a month monitoring and water sampling analysis to monitor the efficacy of the treatment chemicals.
7. Shall make the necessary recommendation and/or adjustment on the dosing including the operation parameters, shall be submitted to the Building and Grounds Section.
8. Shall perform once a year pressurized mechanical siphoning cleaning schedule of the three (3) units cooling tower



9. The winning bidder shall provide two (2) pieces of measuring cup for chemicals.
10. The winning bidder shall provide Material Safety Data Sheet (MSDS).

**Delivery**

Seven (7) working days upon signing of Notice to Proceed (NTP).

*Note:*

**CONTACT INFORMATION FOR DELIVERY COORDINATION:**

The winning bidder shall coordinate with the Property Section for the schedule of delivery of items awarded through ***property@ptni.gov.ph*** or **09985959472**.

*By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.*

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Date



## QUOTATION/ PROPOSAL

<b>Date:</b>	
<b>Company Name:</b>	
<b>Address:</b>	
<b>Contact No.:</b>	
<b>Email Address:</b>	
<b>Business Permit No.:</b>	
<b>Tax Identification No.:</b>	
<b>PhilGEPS Registration Number:</b>	
<b>Payment Terms:</b>	Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with

**Quotation/ Proposal** (please indicate the kind of goods with the total bid amount and any other related offer)

Item Description	QTY	Unit Cost	Total Cost
<b>Chemicals for the Water Treatment</b>			
<ul style="list-style-type: none"> <li>• <b>Anti-scale &amp; corrosion</b></li> </ul>	45 liters / month x 12 months = 540 liters		
<ul style="list-style-type: none"> <li>• <b>Algaecide</b></li> </ul>	12 liters / month x 12 months = 144 liters		
<ul style="list-style-type: none"> <li>• <b>Micro-biocide</b></li> </ul>	12 liters / month x 12 months = 144 liters		
<b>Aircon Coil Cleaner (Alkaline base)</b>	6 containers (30 liters / container)		
<b>Total Amount:</b>			<b>₱</b>

### General Terms and Conditions

1. Bidders shall provide the correct and accurate information required in the forms.
2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
3. Quotations exceeding the Approved Budget for the contract shall be rejected.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
7. All items should be delivered within the period specified in the Purchase Order / Job Order.
8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
9. Indicate warranty period in cases of equipment or whenever applicable.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

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