

REQUEST FOR QUOTATION

RFQ No. 2024 – 049

15 October 2024

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	Supply and Delivery of One (1) Lot External Hard Drives
Approved Budget for the Contract (ABC)	One hundred sixty thousand pesos (PhP 160,000.00)
Source of Fund	Corporate Budget


Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents on the day of submission of offer/s:

1. Duly accomplished conformity with technical specifications.
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
3. Valid Business/Mayor's Permit
4. Income or Business Tax Return **(for ABC's PhP 500,000.00 above)**
5. Duly signed and notarized Omnibus Sworn Statement and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (before the issuance of Notice of Award (NOA)).

Sealed Quotation/proposal shall be submitted **on or before 10:00 am, 24 October 2024**, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63 917-5864-993**.


JASMINE B. BARRIOS
Chairperson, Bids and Awards Committee



Conformity with Technical Specifications

INSTRUCTIONS:

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate “comply” or sign the form for compliance with the specifications

Description	Statement of Compliance (Please indicate “comply”)
Supply and Delivery of External Hard Drives <ul style="list-style-type: none"> ● One (1) unit 16TB external hard drive 	
<ul style="list-style-type: none"> ● Fourteen (14) units 4TB external hard drives 	
<ul style="list-style-type: none"> ● One (1) unit 2TB external hard drive 	
<ul style="list-style-type: none"> ● Four (4) units 1TB external hard drives 	

Project Execution

- Fifteen (15) working days upon signing of Notice to Proceed.

Warranty

- Warranties against manufacturing defects, as well as parts and service within the period of one (1) year from the issuance of Certificate of Completion and Acceptance.

Note: CONTACT INFORMATION FOR DELIVERY COORDINATION:

The winning bidder shall coordinate with the Property Section for the schedule of delivery of items awarded through ***property@ptni.gov.ph*** or **09985959472**.



By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name

Position/Designation

Date



QUOTATION/ PROPOSAL

Date:	
Company Name:	
Address:	
Contact No.:	
Email Address:	
Business Permit No.:	
Tax Identification No.:	
PhilGEPS Registration Number:	
Payment Terms:	Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer)

Item Description	QTY	Unit Cost	Total Cost
• 16TB external hard drive	1 unit		
• 4TB external hard drives	14 units		
• 2TB external hard drive	1 unit		
• 1TB external hard drives	4 units		
Total Amount:			₱

General Terms and Conditions

- Bidders shall provide the correct and accurate information required in the forms.
- All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
- Quotations exceeding the Approved Budget for the contract shall be rejected.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
- The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
- All items should be delivered within the period specified in the Purchase Order / Job Order.
- Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
- Indicate warranty period in cases of equipment or whenever applicable.

Signature over Printed Name

Position/Designation

PEOPLE'S TELEVISION NETWORK, INC.

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