



PHILIPPINE BIDDING DOCUMENTS
(Procurement of INFRASTRUCTURE PROJECTS)

CONSTRUCTION OF
PERIMETER FENCE IN
PTNI NAGA

ITB NO. 2024-0016

Government of the Republic of the Philippines

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.



Section I. Invitation to Bid

Invitation to Bid for

Construction of Perimeter Fence in PTNI Naga

ITB No. 2024-0016

1. The *People's Television Network, Inc. (PTNI)*, through the *GAA 2024* intends to apply the sum of ***one million one hundred forty seven thousand seven hundred seventy pesos and 93/100 (PhP 1,147,770.93)*** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Construction of Perimeter Fence in PTNI Naga***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *People's Television Network, Inc. (PTNI)* now invites bids for the above Procurement Project. Completion of the Works is ***within one hundred eighty (180) calendar days upon signing of Notice to Proceed (NTP)***. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *People's Television Network, Inc. (PTNI)* and inspect the Bidding Documents at the address given below from 9:00 am - 5:00 pm.
5. A complete set of Bidding Documents may be acquired by interested Bidders on ***30 November 2024*** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***five thousand pesos (PhP 5,000.00)***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.

Interested bidders shall pay through any of the following means:

1. Cashier (In Person)
 - a. Kindly inform the Secretariat through this number/s 0938-935-3213 upon arrival.
 - b. Observe Minimum Health Protocols
2. PTNI's Bank Account (Land Bank of the Philippines).
 - a. Account Name: PTNI
 - b. Account Number: 3212100497
 - c. Kindly Email the proof of payment at the email address given below

6. The *People's Television Network, Inc. (PTNI)* will hold a Pre-Bid Conference on **6 December 2024, 10:00 am** at **3rd Floor BAC Secretariat Office, PTNI Broadcast Complex, Visayas Avenue, Diliman, Quezon City** and/or through videoconferencing/webcasting via **Google Meet**, which shall be open to prospective bidders.

Google Meet: meet.google.com/hjg-yqtd-pzy

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before on or before **7 January 2024, 2:00 pm**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 16**.
9. Bid opening shall be on **7 January 2024, 2:30 pm** at the given address below and/or through **Google Meet**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Google Meet: meet.google.com/zfs-djes-hkp

10. *The People's Television Network, Inc. (PTNI) will hold a Site Inspection on 10 December 2024, 10:00 AM at PTV Naga Brgy. San Felipe, Naga City, Camarines Sur. Prospective bidders are requested to confirm their intent to participate by sending a letter to bacsecretariat@ptni.gov.ph before the scheduled date of site inspection.*

Mr. Lydio Valencia of PTV Naga will be the representative of the Network at the project site, whom you may contact at 09771133879.

Prospective Bidders shall enforce minimum health protocols among themselves during the activity.

Certificate of Site Inspection will be signed by the PTNI's representative after the activity, which shall be required to be included in the bid tender (Technical Component).

11. The *People's Television Network, Inc. (PTNI)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

BAC Secretariat

*People's Television Network, Inc. (PTNI)
3rd Floor, PTNI Broadcast Complex,
Visayas Avenue, Diliman, Quezon City
bacsecretariat@ptni.gov.ph
0938-935-3213
www.ptni.gov.ph*

13. You may visit the following websites:

For downloading of Bidding Documents: <https://ptni.gov.ph/procurement/>
Procurement forms: <https://www.gppb.gov.ph/downloadable-forms/#tab-61412> or
<https://drive.google.com/drive/folders/1-Zxp5ms03u9GHWBp9YOUgw05eWdzX0V0?u sp=sharing>

30 November 2024

JASMINE B. BARRIOS

Chairperson, Bids and Awards Committee (BAC)

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *People's Television Network, Inc. (PTNI)* invites Bids for the ***Construction of Perimeter Fence in PTNI Naga***, with Project Identification Number ***ITB No. 2024-0016***.

The Procurement Project (referred to herein as "Project") is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2024** in the amount of ***one million one hundred forty seven thousand seven hundred seventy pesos and 93/100 (PhP 1,147,770.93)***.

2.2. The source of funding is ***General Appropriations Act***

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that **subcontracting is not allowed**.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and

specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in Philippine Pesos.*

15. Bid Security

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until ***one hundred (120) calendar days from the date of opening of bids***. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

ITB Clause			
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: <i>Construction of Perimeter Fence</i>		
7.1	<i>Subcontracting is not allowed</i>		
10.3	<i>The required PCAB license for this project is at least Small B license Category C & D</i>		
10.4	The key personnel must meet the required minimum years of experience set below:		
	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>
	Supervisor/ Lead Foreman	Over 10 years of experience managing construction teams on various civil engineering and building projects.	Led the construction of over 15 perimeter fencing projects for residential, commercial, and/or industrial clients.
	Mason	Over 8 years of hands-on experience in masonry work, including laying bricks, blocks, and stones for various construction projects.	Expertise in constructing reinforced concrete foundations and footings for fence posts to ensure long-term stability.
10.5	The minimum major equipment requirements are the following:		
	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>
12	<i>alternative Bids shall not be accepted.</i>		
15.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: a. The amount of not less than <i>two percent (2%) of ABC</i> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.		

19.2	Partial bids is not allowed
20	<i>Before the post-qualification, the bidder with the lowest calculated bid shall submit: Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS)</i>
21	<p><i>Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.</i></p> <p><i>The following documents shall be submitted by the winning bidder within ten (10) calendar days upon signing of the Contract:</i></p> <ol style="list-style-type: none"> <i>1. Duly signed Bar Chart/Construction Schedule, Cash Flow and S-curve</i> <i>2. Duly signed PERT/CPM</i> <i>3. Duly signed List of Manpower with Manpower Deployment Schedule</i> <i>4. Duly signed List of Equipment with Equipment Utilization Schedule</i> <i>5. Duly signed Construction Methodology in narrative form</i> <i>6. Construction Safety and Health Program approved by the Department of Labor and Employment</i> <i>7. Contractor's All Risk Insurance Policy</i> <p><i>Items 1 to 4 of the foregoing documents are subject to approval of the Procuring Entity or his duly authorized representative.</i></p>

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the SCC.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the SCC, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the SCC.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the SCC from payments due to the Contractor

Section V. Special Conditions of Contract

GCC Clause	
2	<i>No Sectional completion of Works</i>
4.1	<i>The Procuring Entity shall give possession of the site upon signing of the Notice to proceed</i>
6	The site investigation reports are: <i>None</i>
7.2	<i>Five (5) years.</i>
10	<i>No dayworks are applicable to the contract.</i>
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <i>ten (10) calendar</i> days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is <i>1% of the progress billing.</i>
13	The amount of the advance payment is <i>not to exceed 15% of the total contract price and in lump sum.</i>
14	<i>Materials and equipment delivered on the site but not completely put in place shall not be included for payment.</i>
15.1	The date by which operating and maintenance manuals are required is <i>within Fifteen (15) days upon the completion of the project.</i> The date by which "as built" drawings are required is <i>within Fifteen (15) days upon the completion of the project.</i>
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is <i>1% of the final contract amount</i>

Section VI. Specifications

Project Name: Construction of Perimeter Fence in PTNI Naga
Location: Brgy. San Felipe, Naga City, Camarines Sur

SCOPE OF WORK (SOW)

I. BACKGROUND

The People's Television Network, Inc. aims to build and establish a perimeter fence around the area of PTV-4 Naga Station Brgy. San Felipe, Naga City, Camarines Sur. The project will involve the Civil Works leading to the Construction of Perimeter Fence of People's Television Network, Inc. Naga Station pursuant to the technical specifications indicated in this Terms of Reference.

The project duration of Construction of Perimeter Fence is 180 calendar days.

II. CONCEPTUAL DESIGN

Site Development Design Works

The perimeter fence, to include the station's metal gate with embossed People's Television Network Inc. The station metal gate must contain 2 wing gates (3.0 m x 2.5 m), a foot bolt lock (\varnothing 20 mm rod), barrel bolt lock (\varnothing 20 mm rod), 1 wing entrance gate (1.5 m x 2.5 m) and should be sturdy and provide effective locking mechanisms.

The construction of the perimeter fence shall be made of concrete, standing 2.5 meters in height above the natural ground, and covering a total area of 1,122 square meters with PVC drain or weep holes and a 4-layer barbed wire on the top.

The construction of the perimeter fence should include installation of perimeter lights.

III. SCOPE OF WORKS

1. The prospective bidder must conduct a site inspection to validate existing site conditions, environmental conditions, site surveys, geotechnical conditions, and other project data and information necessary for the project design. The prospective bidder must also submit a certification of site inspection, duly signed by PTNI representatives.
2. Design and Build of PTV Naga Perimeter Fence
3. Secure Permits and clearances
4. Clearing of weeds, plants and other obstructions on the perimeter fence to be constructed (if any).

IV. LABOR REQUIREMENTS

1. The Contractor must possess a valid license issued by the Philippine Contractors Accreditation Board (PCAB) of at least Small B license Category C & D
2. Contractor shall provide a qualified supervisor/lead foreman during project duration.

3. Contractor must provide experienced and qualified manpower (mason and laborer) capable of providing quality works and completion of fencing within the project duration

V. THE CONTRACTOR'S GENERAL RESPONSIBILITY

1. The contractor must prepare/submit detailed engineering fence design, construction methodology and work schedule to PTNI.
2. The contractor to secure necessary fencing permits and other clearances from the LGU.
3. The contractor should submit a work plan schedule for the whole duration of the project.
4. The contractor must conduct a proper planning and safety orientation meeting to all personnel involved prior to commencement of the project.
5. The contractor will be held accountable for accidents that might occur during the execution of the project. The contractor is required to install warning signs and barriers for the safety of the general public and the avoidance of any accidents and provide appropriate and approved type personal protective equipment for their construction personnel.
6. Defects on the constructed fence discovered during Inspection shall be corrected as soon as possible.
7. The cost of any and all rework and/or restoration of damaged properties due to Contractor's poor workmanship or negligence shall be borne by the contractor.
8. The contractor shall be professionally liable for the as-built plan and shall submit a signed and sealed copy of the approved documents to form part of the Contract Documents.
9. The project shall be designed, engineered, installed, tested, commissioned and handed over in conformity with the latest editions of the National Building Code of the Philippines, the National Structural Code of the Philippines, the Philippine Electrical Code, Philippine Mechanical Code, the National Plumbing Code of the Philippines, National Fire Code of the Philippines and other relevant codes and standards.

VI. MINIMUM REQUIREMENTS FOR CONSTRUCTION OF OCCUPATIONAL SAFETY AND HEALTH (COSH) PROGRAM

The contractor shall have the responsibility to observe and implement the minimum requirements for COSH set by the Department of Labor and Employment (DOLE).

The Contractor shall:

- a. Ensure the presence of a licensed Safety Officer during the construction period.
- b. Provide all workers with Personal Protective Equipment (PPE) whichever is applicable (i.e. helmet, harness, gloves, eye shield, safety shoes, etc.)
- c. Ensure that the workers do not have pre-existing conditions, such as, but not limited to, immunodeficiency comorbidities, or other health risks.
- d. Follow health protocols from the LGU
- e. Be responsible for any accidents that may happen during the construction period

VII. SUBMITTALS AND DELIVERABLES

The prospective bidder/ contractor shall submit the following during the Opening of Bids

1. Preliminary Conceptual Design Plan
 - a. Architectural Plans
 - b. Structural and Civil Plans
 - c. Electrical Plans
2. Preliminary Detailed Reports
 - a. General Notes and Technical Specifications describing the type and quality of materials and equipment to be used, manner of construction and the general conditions under which the project is to be constructed.
 - b. Detailed Bill of Quantities, Cost Estimates including summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals, if applicable.
 - c. Detailed Unit Price Analysis (DUPA) showing sources of data and all calculations made in determining the unit price of each item of work, including profit factor, overhead, contractor's tax, etc.
 - d. List of Design and Construction Personnel
 - e. Manpower Schedule
 - f. Construction Schedule

3. Details of Submittals and Deliverables

Preliminary Conceptual Design Plans

- a. Document Size - 24" x 36" White Print Copy.

Preliminary Detailed Reports

- a. Document Size - 8.5" x 13" Legal Size
- b. Specifications - Ring/Book Bound

4. As-built Plans Document

- a. Size - 24" x 36" White Print Copy.
- b. E-file (AutoCAD File) in USB Flash Drive

VIII. DEFECTS AND LIABILITY

All projects shall have a minimum Defects Liability Period of one (1) year after contract completion or as provided for in the contract documents.

IX. DESIGN AND CONSTRUCTION SCHEDULE

The project shall be completed and the turnover shall occur within one hundred eighty (180) calendar days from the date stated in the Notice to Proceed (NTP) issued by PTNI.

The winning bidder shall submit final detailed design and construction plans, materials specifications and finishes, and detailed bill of quantities within fifteen (15) calendar days upon the date of receipt of Notice to Proceed for final approval by the Procuring Entity.

Upon the approval of the final detailed design and construction plans, the contractor shall secure all the necessary permits prior for construction.

X. CONSTRUCTION WORKS

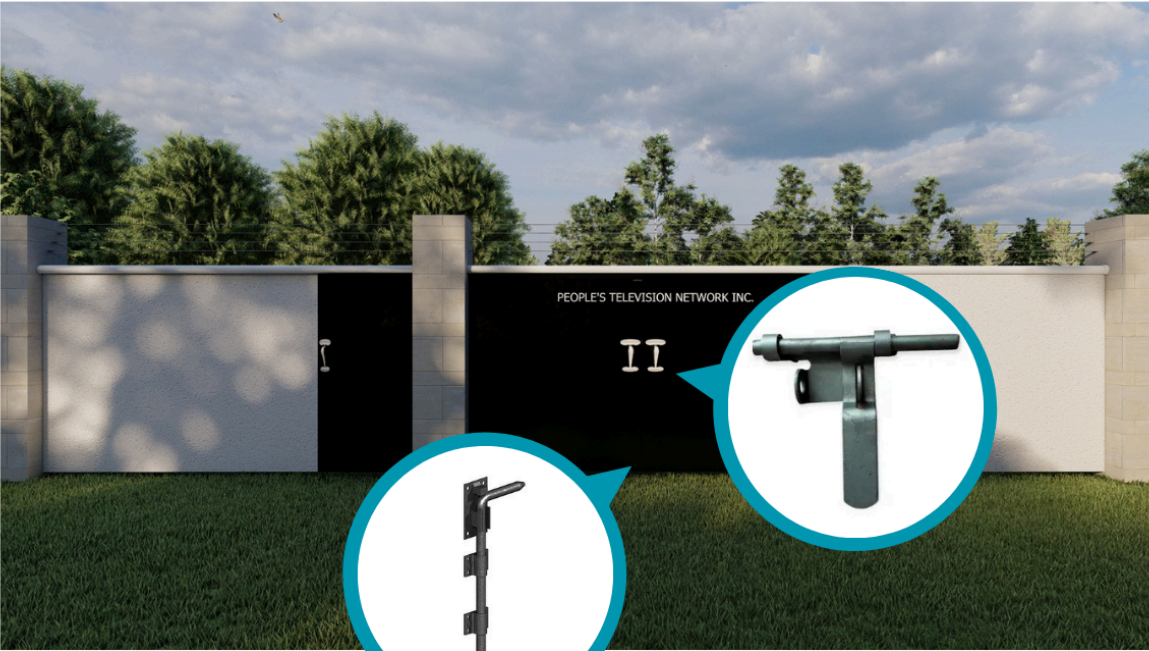
1. As a rule, contract implementation guidelines for procurement of infrastructure projects shall comply with Annex “E” and guidelines for the implementation of contracts for Design and Build infrastructure projects shall comply with Annex “G” of IRR, RA 9184.
2. All construction works may commence upon the approval of PTNI. Any variation or conflicts between the actual and the construction plan shall be notified to PTNI immediately for approval of the revision(s).
3. All materials for testing such as rebars, concrete, soil fill, welding and Concrete Hollow Blocks (CHB) shall be notified to the PTNI’s duly authorized representative. The Contractor shall submit all test result reports to PTNI.
4. Required backfilling/soil materials should first pass the field density test. If in case the soil field density test fails, the Contractor shall replace it with a suitable imported soil.
5. It is the Contractor's obligation to ensure the soil will not erode, slide or roll on the workers or damage adjacent facility structures.
6. Monitoring inspections may either be scheduled or unscheduled site visits of the construction site. PTNI has the right to inspect any on-going construction site randomly with or without the knowledge of the Contractor. Any concerns, suggestions and violations of PTNI’s Guidelines and Policies shall be raised in the weekly project construction meeting for the proper action.

XI. SITE TURN-OVER, ACCEPTANCE AND CLOSE OUT DOCUMENTS

This includes but not limited to the following:

1. The PTNI representative will conduct Acceptance of work inspection and punchlisting. All punchlist or defected works shall be rectified by the winning contractor/bidder.
2. The winning contractor/bidder must secure all necessary permits and clearances.
3. The winning contractor/bidder shall prepare six (6) site folders with the following contents in legal size except for item a:
4. As-built Plans
 - a. As-built Plans Specifications:
Document Size - 24” x 36” White Print Copy
E-file (AutoCAD File) in USB Flash Drive
 - b. All Permits and Clearances
 - c. Soil Test Reports
 - d. Site keys
 - e. And all other pertinent documents necessary to complete the site folder (in hard and electronic copies)

Section VII. Drawings



Section IX. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE	
<i>Class "A" Documents</i>	
<u><i>Legal Documents</i></u>	
■	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;
<u><i>Technical Documents</i></u>	
■	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
■	(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; and
■	(d) Special PCAB License in case of Joint Ventures and registration for the type and cost of the contract to be bid; and
■	(e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or original copy of Notarized Bid Securing Declaration; and
	(f) Project Requirements, which shall include the following:
■	a. Organizational chart for the contract to be bid;
■	b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
■	c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
■	(g) Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
■	(h) Preliminary Conceptual Design Plan <ul style="list-style-type: none"> - Architectural Plans Structural - Civil Plans - Electrical Plans
■	(i) Preliminary Detailed Reports <ul style="list-style-type: none"> - General Notes and Technical Specifications describing the type and quality of materials and equipment to be used, manner of construction and the general conditions under which the project is to be constructed. - Detailed Bill of Quantities, Cost Estimates including summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals, if applicable.

	<ul style="list-style-type: none"> - Detailed Unit Price Analysis (DUPA) showing sources of data and all calculations made in determining the unit price of each item of work, including profit factor, overhead, contractor's tax, etc. - List of Design and Construction Personnel - Manpower Schedule - Construction Schedule
<input type="checkbox"/>	Site Inspection
<i>Financial Documents</i>	
<input type="checkbox"/>	(j) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).
<i>Class "B" Documents</i>	
<input type="checkbox"/>	(k) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
II. FINANCIAL COMPONENT ENVELOPE	
<input type="checkbox"/>	(l) Original of duly signed and accomplished Financial Bid Form; and
<i>Other documentary requirements under RA No. 9184</i>	
<input type="checkbox"/>	(m) Original of duly signed Bid Prices in the Bill of Quantities; and
<input type="checkbox"/>	(n) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
<input type="checkbox"/>	(o) Cash Flow by Quarter.

