



**REQUEST FOR QUOTATION**

**RFQ No. 2025 – 004**

07 April 2025

The People’s Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations Republic Act No. 9184.

|   |   |
|---|---|
| <b>Name of Project</b>                        | <b>Repair and replacement of defective parts for 20TR precision/package type air conditioning unit (PACU) at PTNI Technical Operations Center (TOC)</b> |
| <b>Approved Budget for the Contract (ABC)</b> | <b>Three hundred twenty thousand pesos (PhP 320,000.00)</b>   |
| <b>Source of Fund</b>                         | Corporate Budget  |

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents on the day of submission of offer/s:

1. Duly accomplished conformity with technical specifications.
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
3. Valid Business/Mayor’s Permit
4. Income or Business Tax Return **(for ABCs above PhP 500,000.00)**
5. Product data sheet/ brochure or sample picture of the offered goods
6. Duly signed and notarized Omnibus Sworn Statement **(for ABCs above PhP 50,000.00)** and, if applicable, notarized Secretary’s Certificate in case of corporation, partnership, or cooperative (before the issuance of Notice of Award (NOA)).

*Additional requirement:*

7. Certificate of ocular inspection  
*(The prospective bidder shall conduct an ocular inspection on 10 and 11 April 2025 and obtain an inspection certificate from the end-user)*

Sealed quotation/proposal shall be submitted **on or before 10:00am, 14 April 2025**, at the Purchasing Office, People’s Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63917-5864-993**.

**JASMINE B. BARRIOS**  
Chairperson, Bids and Awards Committee

## Conformity with Technical Specifications

### INSTRUCTIONS:

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate “comply” or sign the form for compliance with the specifications

| Description   | Statement of Compliance<br>(Please indicate “comply”) |
|---|---|
| <p><b>1 Lot     Supply and Delivery of Parts and Emergency Repair of the 20TR Precision Air Conditioning Unit (PACU) at the PTNI</b></p> <p>Technical Operations Center (TOC)<br/> <i>The following defective parts must be replaced with parts that meet or exceed these minimum requirements (parts must be equivalent, applicable, or compatible):</i></p> <ul style="list-style-type: none"> <li>a) Water pressure gauge; Range min.: 0-200 psi - 2pcs</li> <li>b) Thermometer, Range min: 0-50°C for chilled water system - 2pcs</li> <li>c) Pressure Switch Low Side; Range : close min. ≥ 20psi - open max. ≤ 150 psi; - 2pcs</li> <li>d) Pressure Switch High Side; Range: close min. ≥200 psi ; open max. ≤600 psi - 2 pcs</li> <li>e) Chiller Thermostat; Voltage min: 220VAC ; FLA min.: 5A - 2 pcs</li> <li>f) Voltage monitoring relay; under/over voltage protection Range min. 5%- 20%; 3phase; V coil min.: 220VAC - 2 pcs</li> <li>g) Timer Delay Relay 8pins round; 220 VAC; Range min.: 0-10 minutes -2 pcs</li> <li>h) Magnetic contactor with overload relay; Coil Voltage: 220 VAC; operating ampere : 45A or 50 A; lth min.: 50Amp ; 60Hz; 3phase - 2 pcs</li> <li>i) Magnetic contactor with overload relay; Coil Voltage: 220 VAC; operating ampere: min.</li> </ul> |   |

|   |  |
|---|--|
| <p>25A ; lth min.: 30Amp ; 60Hz; 3phase - 2 pcs</p> <p>j) Relay 4poles; 14pins; Vcoil: 220V; 60Hz; Contact rating min.: 5 A at 250 VAC; 5 A at 30 VDC - 2 pcs</p> <p>k) Filter Drier 5/8" solder type - 2 pcs</p> <p>l) System Reprocess</p> <p>m) Cleaning, Flushing and passivation of chilled water system pipes</p> |  |
|---|--|

### Other requirements

- 1) Rewiring and/or replacement of damaged wiring, including proper wire harnessing.
- 2) Recovering, recycling and reclaiming of refrigerants
- 3) Cleaning of evaporator

### Terms and Conditions

- 1) All replacement parts must be brand new and either original equipment manufacturer (OEM) or equivalent, and compatible with the existing gensets.
- 2) The winning bidder must ensure the unit is fully operational following any service or repair and before departing the premises.
- 3) In the event that replaced parts are found defective during testing, the winning bidder shall provide replacements without delay, at no additional cost to PTNI.
- 4) If parts requiring replacement are identified that are outside the scope of the specifications, the winning bidder must immediately notify the end-user and obtain approval before replacing the parts. A separate quotation for the additional work must then be provided.
- 5) The winning bidder shall transfer all removed parts to the PTNI end-user for proper disposal.
- 6) Testing and commissioning.
- 7) The prospective bidder should conduct an ocular inspection and obtain an inspection certificate from the end-user.

### Other Requirement

- 1) The prospective bidder should conduct an ocular inspection and obtain an inspection certificate from the end-user.
- VII. Delivery period and completion of services  
Ten (10) working days upon receipt of notice to proceed (NTP)
- VIII. Warranty Period  
Three (3) month warranty on parts and workmanship

**Warranty Period**

- Three (3) months warranty on parts and workmanship

**Delivery Period**

- Ten (10) working days upon signing of the Notice To Proceed (NTP).

*By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.*

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Date

## QUOTATION/ PROPOSAL

|                                      |   |
|--------------------------------------|---|
| <b>Date:</b>                         |   |
| <b>Company Name:</b>                 |   |
| <b>Address:</b>                      |   |
| <b>Contact No.:</b>                  |   |
| <b>Email Address:</b>                |   |
| <b>Business Permit No.:</b>          |   |
| <b>Tax Identification No.:</b>       |   |
| <b>PhilGEPS Registration Number:</b> |   |
| <b>Payment Terms:</b>                | Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with |

**Quotation/ Proposal** (please indicate the kind of goods with the total bid amount and any other related offer)

| Item Description  | QTY    | Unit Cost | Total Cost |
|---|--------|-----------|------------|
| Water Pressure Gauge : 0-200 psi  | 2 pcs. |           |            |
| Thermometer (0-50)°C for chilled water system   | 2 pcs. |           |            |
| Pressure Switch Low Side close min. ≥ 20psi - open max. ≤ 150 ps  | 2 pcs. |           |            |
| Pressure Switch High Side close min. ≥200 psi ; open max. ≤600 psi  | 2 pcs. |           |            |
| Chiller Thermostat; Voltage min: 220VAC ; FLA min.: 5A  | 2 pcs. |           |            |
| Voltage monitoring relay; under/over voltage protection Range min. 5%- 20%; 3phase; V coil min.: 220VAC                             | 1 pc.  |           |            |
| Timer Relay Switch; 8pins round; 220 VAC; Range min.: 0-10 minutes  | 2 pcs. |           |            |
| Magnetic contactor w/ overload relay<br>Coil Voltage: 220 VAC;<br>operating ampere : 45A or 50 A;<br>lth min.: 50Amp ; 60Hz; 3phase | 4 pcs. |           |            |

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**PEOPLE'S TELEVISION NETWORK, INC.**

|  |        |  |          |
|--|--------|--|----------|
| Magnetic contactor w/ overload relay<br>Coil Voltage: 220 VAC;<br>operating ampere: min. 25A ; lth<br>min.: 30Amp ; 60Hz; 3phase | 2 pcs. |  |          |
| Relay 4poles; 14pins; Vcoil: 220V;<br>60Hz; Contact rating min.: 5 A at<br>250 VAC; 5 A at 30 VDC                                | 2 pcs. |  |          |
| Filter Drier 5/8" solder type  | 2 pcs. |  |          |
| System Reprocess   | 1 lot  |  |          |
| Cleaning, Flushing and<br>passivation of chilled water<br>system pipes   | 1 lot  |  |          |
| <b>Total Amount:</b>   |        |  | <b>₱</b> |

**General Terms and Conditions**

1. Bidders shall provide the correct and accurate information required in the forms.
2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
3. Quotations exceeding the Approved Budget for the contract shall be rejected.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
7. All items should be delivered within the period specified in the Purchase Order / Job Order.
8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
9. **Indicate warranty period in cases of equipment or whenever applicable.**

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

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**PEOPLE'S TELEVISION NETWORK, INC.**

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