

REQUEST FOR QUOTATION

RFQ No. 2025 – 010

21 April 2025

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Name of Project	One (1) Lot Supply and Refilling of HFC 236fa Portable Fire Extinguisher for the People's Television Network, Inc., Manila
Approved Budget for the Contract (ABC)	Seven hundred forty-four thousand eighty five pesos (PhP 744,085.00)
Source of Fund	Corporate Revenues


Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents on the day of submission of offer/s:

1. Duly accomplished conformity with technical specifications
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
3. Valid Business/Mayor's Permit
4. Income or Business Tax Return (**for ABC's PhP 500,000.00 above**)
5. Duly signed and notarized Omnibus Sworn Statement and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (before the issuance of Notice of Award (NOA)).

Sealed Quotation/proposal shall be submitted **on or before 10:00 am, 30 April 2025**, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City.

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63917-5864-993**.


JASMINE B. BARRIOS
 Chairperson, Bids and Awards Committee-2

Conformity with Technical Specifications

INSTRUCTIONS:

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate “comply” or sign the form for compliance with the specifications

Description	Statement of Compliance (Please indicate “comply”)
Fifty-four (54) units Portable Fire Extinguisher <ul style="list-style-type: none"> • 10lbs HFC 236FA Sixteen (16) units Portable Fire Extinguisher <ul style="list-style-type: none"> • 20lbs HFC 236 	
Features and Chemical Component HFC 236fa <ul style="list-style-type: none"> • 1,1,1,3,3,3-Hexaflouropropane Chemical Formula <ul style="list-style-type: none"> • C3F6 or also known as “FE36” Properties <ul style="list-style-type: none"> • Colorless gas, non-corrosive, electrically non-conductive, leaves no residue Ideal for all classes of fire <ul style="list-style-type: none"> • ABC 	

Scope of Work

- Collect fire extinguishers from the designated office/area.
- Safety discharge or evaporate all contents of the fire extinguisher prior to transport by the supplier for refilling, ensuring compliance with safety regulations.
- Provide temporary service units with a capacity and type of chemicals in a 1:2 ratio upon pickup of the extinguisher. These service units will remain in place until the refilled extinguishers are returned.
- Conduct hydrostatic on each cylinder to verify strength and integrity, ensuring compliance with safety standards.
- Cylinder cleaning
- Leak testing
- Refill the extinguisher with the appropriate fire suppression chemicals
- Inspect the valve assembly, pressure gauge, and hose of each extinguisher.

- Repaint each cylinder as needed
- Attach clear and proper tags to each cylinder with necessary details.
- All procedures should be performed in accordance with local regulation and safety standards.

Requirements of the Winning Bidder

- ****Licensed Manufacturer****: The winning bidder must provide documentation of being a partner or dealer of the licensed manufacturer for fire extinguishers.
- ****Certified ISO Certification****: The manufacturer must possess a valid ISO certification.
- ****Certificate of Compliance****: The manufacturer is required to submit a certificate of compliance issued by the Bureau of Product Standards (BSP) of the Department of Trade and Industry.
 - Philippine Standard Quality Mark License
 - Philippine Standard Certificate
- ****PIPAC Test Result****: The manufacturer must submit a test result from the Philippine Institute of Pure and Applied Chemistry (PIPAC) for HFC-236fa in accordance with Philippine National Standard for clean extinguisher agents.

Inspection and Warranty

- Any defective components identified during the refill, including the gauge, valve, and hose must be replaced. This ensures that all fire extinguishers are fully operational and safe to use.
- A warranty period of three (3) years will be provided for the chemicals used in the fire extinguisher, provided that the seal remains intact and the unit has not been tampered with or dropped. This warranty guarantees the effectiveness and reliability of the extinguisher agent during the specified period.
- The winning bidder is required to conduct a complimentary pre-inspection of all refill fire extinguishers twice a year. This inspection will ensure that all units are in proper working condition and meet safety standards.

Delivery Period

- Delivery lead time 15 working days upon receipt of Notice to Proceed.

Note: CONTACT INFORMATION FOR DELIVERY COORDINATION:

The winning bidder shall coordinate with the Property Section for the schedule of delivery of items awarded through ***property@ptni.gov.ph*** or **09985959472**.

By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name

Position/Designation

Date

QUOTATION/ PROPOSAL

Date:	
Company Name:	
Address:	
Contact No.:	
Email Address:	
Business Permit No.:	
Tax Identification No.:	
PhilGEPS Registration Number:	
Payment Terms:	Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer)

Item Description	QTY	Unit Cost	Total Cost
Portable Fire Extinguisher • 10lbs HFC 236FA	54 units		
Portable Fire Extinguisher • 20lbs HFC 236	16 units		

General Terms and Conditions

1. Bidders shall provide the correct and accurate information required in the forms.
2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
3. Quotations exceeding the Approved Budget for the contract shall be rejected.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
7. All items should be delivered within the period specified in the Purchase Order / Job Order.
8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
9. Indicate warranty period in cases of equipment or whenever applicable.

Signature over Printed Name

Position/Designation