

REQUEST FOR QUOTATION

RFQ No. 2024 – 064

30 December 2024

The People's Television Network, Inc. (PTNI), through its Bids and Awards Committee (BAC), intends to procure the following item/s in accordance with **Section 53.9 Small Value Procurement** of the 2016 revised Implementing Rules and Regulations Republic Act No. 9184.

| | |
|---|--|
| Name of Project | Provision of Pest Control Services for PTV Cordillera Station |
| Approved Budget for the Contract (ABC) | Thirty-eight thousand one hundred sixty-six and 67/100 (PhP 38,166.67) |
| Source of Fund | Corporate Budget |

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions provided in this RFQ along with the following documents on the day of submission of offer/s:

1. Duly accomplished conformity with technical specifications.
2. PhilGEPS Registration Number or PhilGEPS Certificate of Registration
3. Valid Business/Mayor's Permit
4. Income or Business Tax Return **(for ABCs above PhP 500,000.00)**
5. Product data sheet, brochure of the offered goods or photos of offered products
6. Duly signed and notarized Omnibus Sworn Statement **(for ABCs above PhP 50,000.00)** and, if applicable, notarized Secretary's Certificate in case of corporation, partnership, or cooperative (before the issuance of Notice of Award (NOA)).

Additional Requirement:

7. The bidder shall provide necessary certificate from the following: FDA Approved documents and Safety Data Sheet of the Chemical

Quotation/proposal shall be submitted **on or before 10:00am, 10 January 2025**, at the Purchasing Office, People's Television Network, Inc. 3rd Floor, Broadcast Complex, Visayas Avenue, Diliman, Quezon City or via email at altmodebacsecretariat@ptni.gov.ph (a password protected-file is hereby recommended)

The PTNI reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For any clarification, please feel free to contact **Ms. Melissa N. Galvez** at this number **+63917-5864-993**.



JASMINE B. BARRIOS

Chairperson, Bids and Awards Committee

Conformity with Technical Specifications

INSTRUCTIONS:

1. Accomplish this part of RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Please indicate "comply" or sign the form for compliance with the specifications

| Description | | Statement of Compliance (Please indicate "comply") |
|-----------------------|---|---|
| One (1) Time Spraying | Provision of Pest Control Services for PTV Cordillera Station | |

General Requirement:

1. Must be able to do general spraying misting on around the office premises
2. Notify the network at least one week prior to the implementation date
3. Must be within the Baguio area for fast delivery
4. The bidder shall notify the assigned supervisor to oversee on-site activity
5. The bidder shall conduct a site visit of the project location

Delivery

- Thirty (30) calendar days upon actual receipt of the Notice to Proceed (NTP)

Delivery Location:

- Brgy. Lualhati, Romulo Drive, Baguio City

By signing this form, I hereby signify that our company will comply with the Technical Specifications and has the Technical, Legal and Financial capability to supply and deliver the goods described herein supported by the information given in the quotation/proposal form subject to evaluation.

Signature over Printed Name

Position/Designation

Date

PEOPLE'S TELEVISION NETWORK, INC.

Broadcast Complex, Visayas Avenue, Diliman, Quezon City 1128, Philippines
www.ptvnews.ph | www.ptni.gov.ph | ogm@ptni.gov.ph

QUOTATION/ PROPOSAL

| | |
|--------------------------------------|---|
| Date: | |
| Company Name: | |
| Address: | |
| Contact No.: | |
| Email Address: | |
| Business Permit No.: | |
| Tax Identification No.: | |
| PhilGEPS Registration Number: | |
| Payment Terms: | Payment shall only be made after the appropriate documents as mandated by existing government rules and regulations have been complied with |

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer)

| Item Description | QTY | Unit Cost | Total Cost |
|---|-----------------------------|-----------|------------|
| Provision of Pest Control Services for PTV Cordillera Station | One (1) Time Spraying | | |
| Total Amount: | | ₱ | |

General Terms and Conditions

1. Bidders shall provide the correct and accurate information required in the forms.
2. All price quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
3. Quotations exceeding the Approved Budget for the contract shall be rejected.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
6. The PTNI shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
7. All items should be delivered within the period specified in the Purchase Order / Job Order.
8. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day to day.
9. Indicate warranty period in cases of equipment or whenever applicable.

Signature over Printed Name

Position/Designation

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