

**BAC RESOLUTION NO. 2025-29**  
**RECOMMENDING THE AWARD OF CONTRACT THROUGH DIRECT**  
**CONTRACTING UNDER SECTION 50 OF THE REPUBLIC ACT NO. 9184 AND ITS**  
**IMPLEMENTING RULES AND REGULATIONS (IRR), FOR THE SUPPLY AND**  
**DELIVERY OF TONER AND MASTERCOPY FOR MIMEOGRAPHING MACHINE**  
**(RFQ No. 2025-016) TO GAKKEN (PHILIPPINES) INC.**

**WHEREAS**, the Administrative Division of Personnel Section requested for the “Supply and Delivery of Toner and Mastercopy for Mimeographing Machine”, with an Approved Budget for the Contract (ABC) of fifteen thousand one hundred eighty-six pesos (PhP15,186.00);

**WHEREAS**, the request complies with the conditions to resort under **Section 50. Direct Contracting of Republic Act No. 9184** and its revised **Implementing Rules and Regulations (IRR)** upon confirming that it was sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at more advantageous terms to the GoP;

**WHEREAS**, the BAC-2 Secretariat certified the approved request as included in **APP 2025 G-51** and marked as **Request for Quotation (RFQ) No. 2025-016** through **Section 50. Direct Contracting**;

**WHEREAS**, on **08 August 2025**, the Secretariat received the request and checked its completeness and readiness for pre-procurement;

**WHEREAS**, on the same date, the BAC-2 reviewed the said procurement request during the pre-procurement conference to assess its readiness for processing;

**WHEREAS**, on **18 August 2025**, the BAC-2 Secretariat issued the Request for Quotation (RFQ) by sending it directly to **Gakken (Philippines) Inc.**, which is the exclusive dealer of the requested goods;

**WHEREAS**, on **28 August 2025**, during the opening of quotations and upon thorough examination of the submitted documents of **Gakken (Philippines) Inc.**, the Bids and Awards Committee (BAC) declared and marked the offer as passed, subject to further evaluation of the Technical Working Group (TWG) with the issuance of an Abstract of Quotation, read as follows;

### ABSTRACT OF QUOTATION

BIDDER	BID OFFER	APPROVED BUDGET FOR THE CONTRACT (ABC)	REMARK
GAKKEN (PHILIPPINES) INC.	PhP 15,186.00	PhP 15,186.00	Passed

WHEREAS, on 03 September 2025, upon review and evaluation of the submitted documents of Gakken (Philippines) Inc., the Technical Working Group (TWG) submitted its report and found the following:

- Submitted a quotation of **fifteen thousand one hundred eighty-six pesos (PhP 15,186.00)**, which is within the Approved Budget for the Contract (ABC);
- All submitted documents are complete, valid, and compliant with all the requirements;
- No discrepancies or concerns were encountered during the review and evaluation period;
- Met the eligibility for financial, legal and technical requirements;

NOW, THEREFORE, on motion duly made and seconded, the BAC HEREBY RESOLVES, as it is HEREBY RESOLVED, to:

- 1) Recommend the award of contract to **GAKKEN (PHILIPPINES) INC.**, for the **Supply and Delivery of Toner and Mastercopy for Mimeographing Machine or RFQ No. 2025-016** for the price quotation of **fifteen thousand one hundred eighty-six pesos (Php15,186.00)** inclusive of taxes, duties and other levies.
- 2) Instruct the Secretariat to prepare all necessary documents needed for the completion of the procurement process.
- 3) Notify all parties involved in the procurement process, on the result of the proceedings.


**RESOLVED**, this 4th day of September 2025 in PTV, Visayas Avenue, Diliman, Quezon City.

  
**REGINA T. CELESTRE**  
*Chairperson, Bids and Awards Committee-2*


  
**MARIA IRENE M. BORJA**  
*Vice Chairperson, BAC-2*

- not present -  
**EMMA ROSE N. CONSTANTINO**  
*Member, BAC-2*

  
**ALJUNE C. URRUTIA**  
*Member, BAC-2*

  
**MAILA E. MAMARIL**  
*Member, BAC-2*

Approved by:

  
**MARIA LOURDES CHOA-FAGAR**  
*Network General Manager*  
*Head of Procuring Entity (HOPE)*  
Date: \_\_\_\_\_